

**WEST TRAVERSE TOWNSHIP
BOARD MEETING
Thursday, December 15, 2022
6:00 PM**

Supervisor Bartlett called the meeting to order at 6:00

Roll Call: Mooradian, Green, Hollingsworth, Bartlett, Baiardi

Absent: none

Visitors: Paul Mooradian, Amy Peters

The Pledge of Allegiance was recited by all.

Approved the agenda.

Public Comments: None

Approve Minutes of Regular Meeting of November 15, 2022: Minor corrections were offered.
Minutes were approved.

Review Correspondence not included below: none.

Thorne Swift report: no report.

Action Items:

- a. **Consider approval of WTT Policies Document** – Policies were reviewed and motion was made by Bartlett to approve, with second from Hollingsworth. **All members – Yes.**
- b. **Consider approval of WTT Employee Manual** – The Board reviewed the changes and motion was made by Green, seconded by Mooradian. **All members – Yes.**
- c. **Summer Tax collection letter for 2023** was reviewed and will be sent to the Harbor Springs School for a signature from the Superintendent.
- d. **Resignation of Green from ZBA was accepted. Consider replacement appointment** – Green made a motion to appoint Hollingsworth as the Board Representative to ZBA with second by Bartlett. **Roll Call vote. Green – yes, Mooradian – no, Baiardi – no, Hollingsworth – yes, Bartlett – yes. Motion was approved 3-2.**
- e. **Consider open Appointments as indicated on Appointment List in packets.**
 1. BOR – **Motion was made by Baiardi and supported by Hollingsworth – approved by unanimous Roll Call vote.**
 2. PC – **Motion was made by Green to approve Jim Osetek as the appointment to replace retiring Repasky. Second by Hollingsworth. Roll Call vote – all yes.**
 3. PC – Following discussion, **Hollingsworth made the motion to approve the appointment of Charlie Hollerith to the PC replacing Varner who**

was not renewed. Second by Green. Roll Call: Baiardi – no, Hollingsworth – yes, Green – yes, Mooradian – no, Bartlett – yes.

4. ZBA – Green made a motion to approve the re-appointment of Loria to the ZBA, with a second by Hollingsworth. Roll Call: Hollingsworth – yes, Green – yes, Mooradian – no, Baiardi – no, Bartlett – yes.
 5. ZBA – Green made a motion to approve the re-appointment of Rick Baker to the ZBA as an alternate. Supported by Hollingsworth. Roll Call: Green – yes, Mooradian – no, Baiardi – no, Hollingsworth – yes, Bartlett – yes.
- f. **Budget Schedule Outline for FY 2023-2024** – The Board reviewed the schedule – no changes proposed.
 - g. **Set Outdoor Gathering Ordinance fees** – It was agreed by the Board to leave the fees as they are for now. They are in line with comparable townships in the area.
 - h. **Review Cemetery Rd. Project Schedule** – The schedule was reviewed.

Reports & Updates

- a. Clerk: Baiardi gave her report.
- b. Treasurer: Hollingsworth gave her report.
- c. Planning Commission: Green gave his report.
- d. Zoning Administrator: ZA had provided his report in the packets.
- e. Recreation/Thorne Swift Committee: Mooradian gave her report.
- f. Supervisor: Bartlett gave his report.

Approve Payables & Payroll: **Green made a motion to approve as submitted. Hollingsworth seconds the motion. All yes.**

Public comments: None

Board comments: None

Next Regular Meeting – Tuesday, January 10, 2023 at 6:00 pm.

Supervisor Bartlett adjourned the meeting at 7:02pm.

Respectfully Submitted by:

Cindy Baiardi, Clerk