

**WEST TRAVERSE TOWNSHIP
BOARD MEETING
Tuesday, January 10, 2023
6:00 PM**

Supervisor Bartlett called the meeting to order at 6:00

Roll Call: Green, Hollingsworth, Bartlett, Baiardi

Absent: Mooradian

Visitors: None

The Pledge of Allegiance was recited by all.

Approve Agenda & Additional Items: Approved by Consensus

Public Comments: None

Approve Minutes of Regular Meeting December 15, 2022: Green states there was a typo on the second page. **Green made a motion to approve. Hollingsworth seconds the motion. All yes.**

Review Correspondence not included below:

Thorne Swift report: Riggs gave his report.

Action Items:

- a. Budget input for 2023-24
 - Millages – General, Road, Thorne Swift – Current rates should be adequate.
 - Compensation – report of Personnel Committee meeting 1/2/23. Bartlett states after his meeting with John Baker and Dave Green that it was agreed to increase compensation for employees by 6%. Exclusions for those with contracts and not employees. It was also suggested that Amy Peters receive paid holidays.
 - Thorne Swift budget requests were discussed.
 - Routine expenses expected to remain the same – no special items have been submitted.
- b. Discuss Planning service provider. The Board discussed hiring Beckett and Raeder for the Planner position. The Board decides to wait to make a motion until next month when all members are present.
- c. City of Harbor Springs M-119 easement. Bartlett states that the Attorney has reviewed the easement twice and is comfortable with it. **Hollingsworth makes a motion to authorize the Supervisor to sign. Green seconds the motion.**
Roll call: Baiardi – yes, Hollingsworth – yes, Green – yes, Bartlett - yes
- d. Cemetery Rd. project bids – The Board reviewed the bids. **Green makes a motion for authorization of Phase 1 and Phase 2 for the Cemetery Rd. project and authorize Supervisor to sign contract. Baiardi seconds the motion.**

Roll call: Hollingsworth – yes, Green – yes, Baiardi – yes, Bartlett - yes

- e. ZBA 2nd alternate appointment update. Bartlett states he still has one person left to interview.
- f. Zoom meeting provider update - Bartlett states he is still waiting for more information from the companies.
- g. Ratify appointments of Ahrens, Voelker and J. Baker to BOR - **Baiardi makes a motion to ratify the appointments of Ahrens, Voelker and J. Baker to the Board of Review because of they had missed the swearing in period. Bartlett seconds the motion. All yes.**

Reports & Updates

- a. Clerk – Clerk gave her report.
- b. Treasurer – Treasurer gave her report.
- c. Planning Commission – The meeting date was changed to Wednesday, January 18th.
- d. Zoning Administrator – The Zoning Administrator had submitted his written report.
- e. Recreation/Thorne Swift Committee – no report
- f. Supervisor - no report

Approve Payables & Payroll – Green makes a motion to approve Payables & Payroll. Hollingsworth seconds the motion. All yes.

Public comments

Board comments – Hollingsworth saw a post from the Fire Chief on social media asking to keep fire hydrants clear of snow. She asked if Lauer’s should clear around the fire hydrant after the next big snow. We will make sure it is taken care of if necessary.

Baiardi asked changing the meeting date for March. Bartlett states they will all figure out a good date for everyone at the February meeting.

Next Regular Meeting – Tuesday, February 14, 2023 at 6:00pm.

Supervisor Bartlett adjourned the meeting at 6:38pm.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:
Paige Fisher