

**WEST TRAVERSE TOWNSHIP
PUBLIC HEARING and
ANNUAL BOARD MEETING
Monday, March 20, 2023
4:00 PM**

Supervisor Bartlett called the meeting to order at 4:00

Roll Call: Green, Mooradian, Hollingsworth, Bartlett, Baiardi

Absent: None

Visitors: Ken Lane, Amy Peters, John Riggs

The Pledge of Allegiance was recited by all.

Public Hearing on proposed Budget and Millages for FY April 1, 2023 to March 31, 2024.

Baiardi makes a motion to open the Public Hearing on the proposed Budget and Millages for FY April 1, 2023 to March 31, 2024. Hollingsworth seconds the motion. All yes.

Green makes a motion to close the Public Hearing on the proposed Budget and Millages for FY April 1, 2023 to March 31, 2024. Hollingsworth seconds the motion. All yes.

Approval of Agenda & Additional Items: 9c should be \$8,000 instead of \$4,000.

Public Comments: None

Approval Minutes of Regular Meeting Minutes of February 14, 2023: Hollingsworth has a spelling correction on the 2nd page, last paragraph. "Assessor" is spelled incorrectly. **Green makes a motion to accept the Minutes from February 14, 2023 West Traverse Township Board meeting as presented with corrections. Hollingsworth seconds the motion. All yes.**

Review Correspondence not included below:

Action Items:

- a. Approval of Budget Amendments for FY 2022-2023. **Bartlett presents resolution to amend the 2022-2023 Budget. "Whereas it is appropriate to amend the budget to reflect known revenue changes, now therefore be it resolved that the Township's 2022-2023 Operating Budget is hereby amended to increase the General Fund Planning Commission Contract Fees expenditure account from \$6,500 to \$15,000 to cover the Township's increased contract expenses for Planning for 2023. Baiardi seconds the motion. Roll call: Hollingsworth-yes, Green-yes, Mooradian-yes, Baiardi-yes, Bartlett-yes.**

Approval of the following for FY 2022-2023. Baiardi makes a motion “Therefore be it resolved that the Township’s 2022-2023 Operating Budget is hereby amended to increase the Water Fund Water Engineering ARPA expenditure account to establish the account to be used to track expenditures for FY 2022-2023. Bartlett seconds the motion.

Roll call: Hollingsworth-yes, Green-yes, Mooradian-yes, Baiardi-yes, Bartlett-yes.

- b. Bartlett makes a motion, “Therefore be it resolved by the board that the Draft Budget covering the General, Road, Thorne Swift Nature Preserve, Sewer and Water Funds dated March 20, 2023, be adopted for the fiscal year beginning April 1, 2023 and ending March 31, 2024 with the following changes; the transfer of \$350,000 from the General Fund to the Water Fund to cover expenses for the Cemetery Road Water Main Project. Baiardi seconds the motion. Roll call: Baiardi-yes, Mooradian-yes, Hollingsworth-yes, Green-yes, Bartlett-yes.

- i. Budget dated 3/20/23. Bartlett presents motion to adopt the West Traverse Township General Fund Budget for the fiscal year beginning April 1, 2023 and ending March 31, 2024. “Whereas a properly noticed Public Hearing and a draft budget for that fiscal year has been conducted at the Township Board Meeting March 20, 2023, therefore be it resolved that the General Fund draft budget March 20, 2023 be adopted for the fiscal year beginning April 1, 2023 and ending March 31, 2024 with the following change: to transfer \$350,000 from the General Fund to the Water Fund to allow for the Cemetery Road Water Main Project to continue.” Baiardi seconds the motion.

Roll call: Baiardi-yes, Mooradian-yes, Hollingsworth-yes, Green-yes, Bartlett-yes.

Baiardi presents Resolution. “Therefore, be it resolved that the West Traverse Township Road Fund draft budget dated March 20, 2023 be adopted for the fiscal year beginning April 1, 2023 and ending March 31, 2024 with no changes proposed.” Support by Mooradian.

Roll call: Baiardi – yes, Green-yes, Hollingsworth-yes, Mooradian-yes, Bartlett-yes.

Hollingsworth presents Resolution. “Therefore, be it resolved that the Thorne Swift Nature Preserve Fund draft budget dated March 20, 2023 be adopted for the fiscal year beginning April 1, 2023 and ending March 31, 2024 with no changes.” Support by Baiardi.

Roll call: Baiardi-yes, Green-yes, Hollingsworth-yes, Mooradian-yes, Bartlett-yes.

Green presents Resolution. “Therefore, be it resolved that the Sewer Fund draft budget dated March 20, 2023 be adopted for the fiscal year beginning April 1, 2023 and ending March 31, 2024 with no changes.” Support by Hollingsworth.

Roll call: Baiardi-yes, Mooradian-yes, Hollingsworth-yes, Green-yes, Bartlett-yes.

Bartlett presents Resolution. “Therefore, be it resolved that the Water Fund draft budget dated March 20, 2023 be adopted for the fiscal year beginning April 1, 2023 and ending March 31, 2024 with the following changes: \$350,000 to be transferred from the General Fund to the Water Fund to allow the Cemetery Road Water Main Project to continue.”

Support by Baiardi.

Roll call: Baiardi-yes, Mooradian-yes, Hollingsworth-yes, Green-yes, Bartlett-yes.

- ii. **Township Millage. Baiardi makes a motion “be it resolved the Township Millage for fiscal year beginning April 1, 2023 and ending March 31, 2024, be set at 1.40 mills with .90 mills designated for Township General Fund and .50 mills designated for the Road Fund. Green seconds the motion.**
Roll call: Hollingsworth-yes, Mooradian-yes, Baiardi-yes, Green-yes, Bartlett-yes.
- iii. **Thorne Swift Nature Preserve Millage. Bartlett makes a motion, “therefore be it resolved by the West Traverse Township Board that the Thorne Swift Nature Preserve millage for the fiscal year beginning April 1, 2023 and ending March 31, 2024 be set at .20 mills. Green seconds the motion.**
Roll call: Hollingsworth-yes, Green-yes, Baiardi-yes, Mooradian-yes, Bartlett-yes.
- iv. **Property & Liability Insurance. Baiardi makes a motion to authorize the Supervisor to sign the contract for the 2023-2024 year with Burnham and Flower at the cost of \$8,545 for the Township insured property. Mooradian seconds the motion.**
Roll call: Hollingsworth-yes, Green-yes, Mooradian-yes, Baiardi-yes, Bartlett-yes.
- c. **Approval of Richard Mahlmeister to prepare an audit for the fiscal year ending 3/31/23 at an estimated cost not to exceed \$8,000. Green makes a motion to accept a proposal from Richard Mahlmeister not to exceed \$8,000 and authorize the contract to be signed. Hollingsworth seconds the motion.**
Roll call: Green-yes, Mooradian-yes, Hollingsworth-yes, Baiardi-yes, Bartlett-yes.
- d. **Approve Cross Connection contract with CCRA. Baiardi makes a motion that authorizes the Supervisor to sign the CCRA contract as presented. Green seconds the motion.**

Roll call: Green-yes, Mooradian-yes, Baiardi-yes, Hollingsworth-yes, Bartlett-yes.

- e. Planning Services discussion. **Green makes a motion to accept the Beckett and Raeder proposal and allow the Supervisor to sign the contract. Hollingsworth seconds the motion.**

Roll call: Mooradian-yes, Baiardi-yes, Hollingsworth-yes, Green-yes, Bartlett-yes.

- f. Discuss Zoom meeting provider. No discussion.

Reports & Updates:

- a. Clerk-No report.
- b. Treasurer – The Treasurer gave her report.
- c. Planning Commission – Green gave his report.
- d. Zoning Administrator – Lane gave his report.
- e. Recreation/Thorne Swift Committee – Mooradian gave her report.
- f. Supervisor – Supervisor gave his report.

Approve Payables & Payroll – **Green makes a motion to approve Payables and Payroll as presented. Mooradian seconds the motion. All yes.**

Public comments - none

Board comments – Hollingsworth states she went to the recent City Hall meeting for the proposed M-119 rerouting to Lake Road and mentioned there was a lot of concern from Perry Farm Village and the schools about the proposal and the city was basically taking comments. Hollingsworth asks the board if anyone has heard anything. Bartlett states he as Supervisor has not been contacted for comment. Baiardi states nothing has come to her.

Next Regular Meeting – **Tuesday, April 11, 2023 at 6:00 pm.**

Supervisor Bartlett adjourned the meeting at 4:45 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:
Paige Fisher