

**WEST TRAVERSE TOWNSHIP
BOARD MEETING
Tuesday, April 11, 2023
6:00 PM**

Supervisor Bartlett called the meeting to order at 6:00

Roll Call: Mooradian, Hollingsworth, Bartlett, Baiardi

Absent: Green

Visitors: John Riggs

The Pledge of Allegiance was recited by all.

Approve agenda & additional items. **All yes by consensus.**

Approve minutes of regular meeting on March 20, 2023. **Hollingsworth makes a motion to approve the Minutes as presented. Mooradian seconds the motion. All yes.**

Review correspondence not included below.

Action items:

- a. Budget Amendments: Hollingsworth makes the resolution **“Whereas, the totals indicated in the 2023/2024 Budget approved by the Township Board on March 20, 2023 are incorrect due to an auto sum error caused by the movement of account numbers when the Chart of Accounts was done, Therefore be it resolved, that the Township’s 2023/2024 Operating Budget is hereby amended to reflect the corrected carried forward amounts. Baiardi seconds the motion. Roll call: Hollingsworth-yes, Green-absent, Mooradian-yes, Baiardi-yes, Bartlett-yes**
- b. Zoom meeting discussion.

Reports & Updates:

- a. Clerk – Clerk gave her report.
- b. Treasurer – Treasurer gave her report.
- c. Planning Commission –
- d. Zoning Administrator – ZA had submitted his written report.
- e. Recreation/Thorne Swift Committee – Mooradian gave the report.
- f. Supervisor – Supervisor gave his report.

Approve payables & payroll – **Hollingsworth makes a motion to approve payables & payroll as presented. Mooradian seconds the motion. All yes.**

Public comments – Baiardi presented the Board with her resignation letter. The resignation is as follows:

“I am serving written notice of my resignation as Clerk effective no later than September 1, 2023. It is going to take time to find and train my replacement in all the duties and additional tasks I do which is why I am letting the Board know now. My intention is not to leave the Township in a bad position, so the search needs to begin immediately.

I have interviewed a few people, but they were not interested b/c of the time and work involved. An ad will need to be placed in the Harbor Light News, so we have some options to consider.

The Board will need to realize that unlike the Supervisor and Treasurer, the Clerk position has grown in the twelve years that I have been doing it. The Township used to have a paid bookkeeper but since I took it over as part of my statutory duties, I haven't received compensation for that work. I would propose the following: compensation for the Clerk will need to remain equal to the other positions and the bookkeeper a separate salary. That is the only way someone is going to be willing to consider the job. As it is now, it is full time.

This is a year when there could possibly be no elections, and if there is it will be in August or November. I feel this is the best possible time to let someone else take over. Next year there is a good chance of being four elections and it would be next to impossible to get someone in here to learn the ropes and conduct that number of elections.”

Bartlett makes a motion to accept with regret and appreciation the resignation letter from Cindy Baiardi to retire from her position as the Clerk no later than September 1, 2023. Mooradian seconds the motion.

Board comments –

Next Regular Meeting – **Tuesday, May 9, 2023 at 6:00 pm.**

Supervisor Bartlett adjourned the meeting at 6:22 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by:
Paige Fisher