

**WEST TRAVERSE TOWNSHIP
BOARD MEETING
Tuesday, September 12, 2023
6:00 PM**

Supervisor Bartlett called the meeting to order at 6:00

Roll Call: Mooradian, Bartlett, Green, Hollingsworth, Olson

Absent:

Visitors: John Riggs, David Hinz, Mary Hinz, Lindy Sobonya, Natalie Sobonya, Neil Ahrens, Dawson Moore, Paul Mooradian,

The Pledge of Allegiance was recited by all.

Approve agenda & additional items. Bartlett has 2 items to add to the agenda: the Investment Policy and the Planning Commission Rezoning Recommendation.

Public comments.

Approve minutes of regular meeting on August 8, 2023, and Special Meeting of August 28, 2023.

Hollingsworth had names to add to the visitors list, Paige Fisher, Amy Peters, Ken Lane. Mooradian states on page 2 it should be 1000' not 100', 4th page should be "she's", 10th page towards the bottom should be "bookkeeping" instead of booking. Hollingsworth states on page 8, 1st paragraph, it should say "Hollingsworth acknowledged". Hollingsworth states on page 12, item "i" should state "the ZBA thought the minutes were ~~opposing~~ posing problems." Bartlett states on page 5, last paragraph in the middle should say "two-way traffic arrows on the entrance drive on the site plan." Bartlett states on page 9, 5 lines down should say "the expressed permission from the Little Traverse Conservancy as provided in the June 15, 2023 letter from the Executive Director of the Little Traverse Conservancy, allowing use of the driveway and access route labeled secondary and emergency vehicle entrance, secondary entrance, and secondary entrance to M-119 on revised site plan dated April 2023, for emergency vehicle ingress/egress and for Pond Hill Farm customer attendee vehicle ingress/egress shall remain valid and available to Pond Hill Farm and shall not be modified or revoked." Bartlett states on page 10, second sentence from the bottom, it should say "Baiardi is considering staying a year or two." **Green makes a motion to approve the regular meeting minutes from August 8, 2023, with corrections. Hollingsworth seconds the motion. Mooradian, Bartlett, Green and Hollingsworth all yes. Olson abstains.**

Special Meeting of August 28, 2023. Bartlett states the dates under action item "b" should be August 11 & 12. **Hollingsworth makes a motion to approve the minutes of the Special meeting of August 28, 2023, as presented with corrections. Green seconds the motion. Mooradian, Bartlett, Green and Hollingsworth all yes. Olson abstains.**

Review correspondence not included below.

Thorne Swift report – Riggs gave his report.

Action items:

- a. Riggs retirement letter – Bartlett states Riggs has submitted his resignation letter dated August 14, 2023, and the board members have a copy. Bartlett states Riggs will stay on until the end of his contract which is the end of March 2024. Riggs states he would be willing to help out a couple of days with the new manager. **Green makes a motion to ~~except~~ accept Riggs' resignation with sincere regret for a job well done. Bartlett seconds the motion. All yes.** Bartlett suggests getting a committee together to help find a replacement for Riggs. Bartlett volunteers himself as a board member and suggests John Baker. **Green makes a motion that the committee be comprised of 3 persons that is noted, John Baker, Jim Bartlett, and John Riggs. Hollingsworth seconds the motion. All yes.**
- b. Update on request for speed limit study on the State Rd south of Quick Rd - Bartlett states he passed it along to Brett Shank the Emmet County Road Commission engineer. Bartlett states they will get the results once Shank gets it done.
- c. Birchwood Farms Emergency Service Resolution – Bartlett states Birchwood Emergency Services responds to EMS calls outside of Birchwood's property. Bartlett states the resolution puts them in position to ask for grants and other ways to fund. **Hollingsworth makes a motion to support Birchwood public safety medical first responders to be dispatched to medical calls within the township per their agreement dated August 28, 2023. Green seconds the motion.**
Roll call: Mooradian-yes, Green-yes, Olson-yes, Hollingsworth-yes, Bartlett-yes
- d. ECRC 2023 Paser Report – Bartlett states the report is in the board member's packet. Bartlett states the board is scheduled to meet with the Emmet County Road Commission October 12, 2023, at 7:00pm.
- e. Zoom meeting update – None.
- f. Investment Policy – Hollingsworth made a few changes and put the updated policy in the boards packet. **Green makes a motion to approve the Investment Policy as presented dated September 12, 2023. Bartlett seconds the motion.**
Roll call: Mooradian-yes, Green-yes, Olson-yes, Hollingsworth-yes, Bartlett-yes
- g. Planning Commission Rezoning Recommendation – Bartlett states Zoning Administrator Lane has provided the recommendation in the boards packet along with a memo from the Emmet County Planning Commission. Bartlett states there is support of the Planning Commissions denial.
Dave Hinz states he owns 2 buildings next to the property in question. Hinz states that the biggest issue is safety, noise, and the number of houses that they are wanting to put in. Hinz states he does not have an issue with 5 or 6 houses. Hinz states the property is difficult, which will limit the number of houses no matter what the zoning is. Hinz states that there is a lot of traffic in the winter and will get a lot worse if they open it up.
Hollingsworth makes a motion to support the Planning Commission's decision to deny rezoning the properties at 7481 S. State Road, Harbor Springs MI, 49740, Tax ID# 24-16-15-12-100-080 and Tax ID# 24-16-15-12-100-081 from R-1 to R-2 based

upon the recommendation of the Township Planning Commission and because of the applicable standards of the West Traverse Township Zoning Ordinance have not been met. Mooradian seconds the motion.

Roll call: Mooradian-yes, Green-yes, Olson-yes, Hollingsworth-yes, Bartlett-yes

Reports & Updates:

- a. Clerk - Olson
- b. Treasurer – Treasurer gave her report.
- c. Planning Commission – Green gave his report.
- d. Zoning Administrator – None.
- e. Recreation/Thorne Swift Committee – Mooradian gave her report.
- f. Supervisor – Bartlett gave his report.

Approve payables & payroll – **Hollingsworth makes a motion to approve payables & payroll as presented. Bartlett seconds the motion. All yes.**

Public comments – None

Board comments – None

Next Regular Meeting – **Tuesday, October 10, 2023, at 6:00 pm.**

Supervisor Bartlett adjourned the meeting at 6:40 pm.

Respectfully Submitted by:

Jay Olson, Clerk

Transcribed by:
Paige Fisher