

**WEST TRAVERSE TOWNSHIP
BOARD MEETING
Tuesday May 14, 2024
6:00 p.m.**

Supervisor Bartlett called the meeting to order at 6:00 p.m.

Roll Call: Olson, Hollingsworth, Bartlett, Green, Mooradian

Absent: none

Visitors: Ed Murphy, Keith Hammond

The Pledge of Allegiance was recited by all.

Approve agenda & additional items: Bartlett asked to have Birchwood EMS as Action item, “b”.

Public comments: none

Approve minutes of regular meeting on March 26, 2024: Bartlett noted the phrase, “*Bartlett declared the motion accepted*”, needs to be placed after the roll call vote regarding resolutions. Mooradian questioned the sentence, “*Mooradian asked for information about Lakeview Cemetery*”. It was noted that it had been requested earlier for the Rec Committee. Under Treasurers report, change language from “*could add language to Blight Ordinance for such instances*” to “*consider adding*”. A comma to be deleted under Approve Payables and Payroll. **Hollingsworth made a motion to approve the minutes with corrections. Green seconded. 5 ayes.**

Review correspondence not included below: Bartlett added Birchwood EMS letter as action item “b”.

Thorne Swift Manager Report: Hammond gave his monthly report along with the manager’s house updates and discussed the budget. Submitted a proposal for an educational series from the Odawa Tribe for a Native American Story Telling time and a Quillwork demonstration. Cost is \$300 per event for a total of \$600. **Green made the motion for approval of the expenditure. Hollingsworth seconded. All aye.**

Action Items:

- a. 2024 Water Service Project Update – Bartlett recapped the project. Mandate from “EGLE” to inspect water main connections for lead pipes within the Township. 35 properties were selected randomly for samples. Discussed the bids. After speaking with Benchmark, it was decided to go with Spierling with Benchmark supervising. Cost estimated at \$180k. **Hollingsworth made the motion to allow the supervisor to sign the contract to complete the 2024 Township Water System inspection plan as delivered. Green seconded. Roll call: Mooradian – yes, Green – yes, Hollingsworth – yes, Olson – yes, Bartlett – yes. All yes.**

Proposed: May 14, 2024

Accepted: June 11, 2024

- b. Birchwood EMS letter - Discussed the bill from BW EMS for calendar year 2023. **Mooradian made the motion to pay \$1119.70 to Birchwood EMS for services provided in the calendar year 2023. Green seconded. Roll call vote: Mooradian – yes, Green – yes, Hollingsworth – yes, Olson – yes, Bartlett – yes. All yes.**

Reports and Updates:

- a. Clerk – Olson noted that the new AEDs for the hall and Thorne Swift were received. Discussed getting two (2) people certified in CPR, one person at the hall and Thorne Swift manager. Will look into training and costs. Pointed out quote in packet for repair of a leak from the water heater above the stairs. Board decided not to make the repairs. Olson noted the “cleaning” up of the township hall; moss cleared away, windows cleaned and new signs. Olson talked about obtaining Adobe Acrobat for the office at \$24 a month. Board agreed. Olson discussed the recent elections and its attendance. 382 absentee ballots and 36 walk ins. Olson stated he will be seeking reimbursement from the state for February and May elections. Will have a 6-month review with TwoRavens this week and will meet with the new auditor, Dan Smith, in June.
- b. Treasurer – Hollingsworth talked about summer taxes. Will be printed on June 28 and mailed July 1, due September 15. Discussed including newsletter in next mailing. Postage will be going up to seventy-three (.73) cents in July. Discussed revenue sharing. Sewer bills will be going out end of May and due July 31.
- c. Planning Commission – Green informed board of text amendments discussed at last meeting along with the questions of having chickens in the township. Harbor Point will be discussed in June.
- d. Zoning Administrator – included in packet.
- e. Recreation/Thorne Swift Committee – Mooradian mentioned the next committee hearing will be at the hall on 5-15-24 at 5:30 p.m. Finalizing survey so it can be sent out. Discussed a possible Open House this summer for community input. Hollingsworth brought up the subject of the big barn and its condition. Mooradian said she’d bring it up at the meeting.
- f. Supervisor – Bartlett discussed paving of Lower Shore Dr, and reported on the installation of a box culvert over Five Mile Creek and detour for a few weeks. Discussed the sewer system and that the paperwork has been filed with the state. Also mentioned the blight complaint on Hillside Dr.

Approve payables & payroll – **Green made a motion to approve payables & payroll. Mooradian supported. 5 ayes.**

Public comments – none

Board comments – none

Next Regular Meeting –**Next meeting will be June 11, 2024 at 6:00 p.m.**

Supervisor Bartlett adjourned the meeting at 7:06 p.m.

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Respectfully Submitted by:

Jay Olson, Clerk

Transcribed by:
Amy Peters

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Accepted: