

**WEST TRAVERSE TOWNSHIP  
BOARD MEETING  
Tuesday June 11, 2024  
6:00 p.m.**

Supervisor Bartlett called the meeting to order at 6:00 p.m.

Roll Call: Olson, Hollingsworth, Bartlett, Green, Mooradian

Absent: none

Visitors: Keith Hammond, Randy Kloss, Neil Ahrens

The Pledge of Allegiance was recited by all.

Approve agenda & additional items: Bartlett asked to add a ZBA appointment as Action item “a”, approve the taxation statement for Emmet County as Action item “b” and consider approval of the Emmet County Board of Commissioners Grant as Action item “c”. Approved by consensus.

Public comments: Randy Kloss, candidate for Emmet County Sheriff spoke regarding the upcoming election for Sheriff.

Approve minutes of regular meeting on May 14, 2024: Bartlett had one correction pertaining to the name of the contractor for the water project. It should be “*Spierling*” not Sterling. **Hollingsworth made the motion to approve the minutes with corrections. Olson seconded. All ayes.**

Review correspondence not included below: Bartlett mentioned two letters that came in last minute. Lisa Morris regarding ADU’s and Marci Spencer regarding allowing chickens in the township.

Thorne Swift Manager Report: Hammond gave his monthly presentations about the number of guests, donations received, invasive species being removed, upcoming events and the upkeep of the trails. Hammond also discussed an interactive project he’d like to do for the Nature Center. He also presented the 2024 Thorne Swift Newsletter.

Action Items:

- a. Mike Loria resigned from his position on the ZBA due to a move out the of township. Bartlett presented Glenn Remus as his replacement. **Green made the motion to accept Glenn Remus as the ZBA replacement for Mike Loria. Hollingsworth seconded. All ayes.**
- b. 2024 Taxation Rate Statement L 4029. Bartlett and Olson to sign the paperwork and send back to the county.
- c. Emmet County Board of Commissioners Grant. Bartlett wrote up a grant for Fifty Thousand (\$50,000) to offset the cost of the lead remediation project. **Green made**

Proposed: June 11, 2024

Accepted: July 9, 2024

**the motion that the supervisor be authorized to sign the agreement for local Fiscal Recovery Fund Distribution between Emmet County and West Traverse Township in the amount of Fifty Thousand (\$50,0000). Hollingsworth seconded. Roll call vote: Mooradian – yes, Green – yes, Hollingsworth – yes, Olson – yes, Bartlett – yes. All yes.**

Reports and Updates:

- a. Clerk - Olson recapped the AED training taken by himself, Amy, Keith and Jacob Van Patten. There will be a meeting with the new auditor June 21, 2024 here at the hall to begin the process. Also on June 28, BS&A will be here for training with Jay, Claire and Kristi. There will be an Election Training class here on July 17 at 10:00 a.m. for new workers and current workers for any updates. Olson touched on the August 6 election. Roughly 1,875 registered voters in the township. 542 Absentee ballots were sent out.
- b. Treasurer - Hollingsworth noted that the summer taxes will be mailed July 1. Sewer bills were sent out, five received thus far and no complaints regarding cost increase.
- c. Planning Commission – Green informed the board of Wednesday’s meeting regarding HP’s PUD. HP is seeking preliminary approval.
- d. Zoning Administrator – included in packet.
- e. Recreation/Thorne Swift Committee – Mooradian discussed the completion of the sample survey. There will be advertising in the papers with a QR code along with a link to complete the survey. There will be a Rec Committee meeting on Wednesday, June 19. Discussed a possible open house for the community. Date to be determined.
- f. Supervisor – Bartlett reported on the Forest Beach/Pine Tree Trail sewer system application. It was noted that the sewer field needed to be marked, some shrubs removed and the grass length kept at a minimum length. Bartlett also commented on working with Claire to move the budget from Excel to BS&A to streamline things.

Approve payables & payroll – **Green made a motion to approve payables & payroll. Mooradian supported. 5 ayes.**

Public comments – none

Board comments – none

Next Regular Meeting –**Next meeting will be July 9, 2024 at 6:00 p.m.**

Supervisor Bartlett adjourned the meeting at 7:06 p.m.

Respectfully Submitted by:

Jay Olson, Clerk

Transcribed by:  
Amy Peters

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