WEST TRAVERSE TOWNSHIP

Project Centennial Committee Meeting minutes
October 10, 2025
Architect Interviews

Olson called October 10, 2025, Project Centennial Architect Interview meeting to order at 9:30 a.m.

Roll Call – Olson, Baker, Hollingsworth

Absent: Green

Hollingsworth stood in for Green.

Visitors: none

Pledge of Allegiance was recited by all at the beginning of each architect interview.

Public comments – At the beginning of each presentation, Sally Olson thanked the participants for their time and effort with regards to this project.

Scheduled Interviews: From random draw, the architectural interviews are as follows with scheduled half an hour breaks in between for deliberation. Interviews were concluded at 1:30 p.m. to allow time for the sub-committee to tabulate interview results.

1. Firm: JLA Jonathan Lee 9:30 a.m. – 10:15 a.m.

    - Jonathan Lee thanked the committee for this opportunity. Mr. Lee emphasized his commitment to traditional architecture, integrating modern functions while maintaining longevity and beauty. He detailed his firms approach to site planning, engineering and community engagement and introduced a team member who was able to accompany him. Mr. Lee shared experiences from other projects across the country and from abroad. He discussed the importance of timelines and budget considerations. He talked about his desire to keep the historical charm of a new Township Hall.

2. Firm: FAH Architecture, PLLC 11:00 a.m. – 11:45 a.m.

    - Fred Hackl thanked the committee for this opportunity. Mr. Hackl highlighted his firms experience, detailed his teams structure, capacity and design method while emphasizing their ability to manage complex projects. Mr. Hackl discussed aims to reduce construction costs and speed up construction time through innovative techniques. He discussed his involvement in the Harbor Springs Area and the projects he has completed in the area. Mr. Hackl introduced his two lead architects and noted their responsibilities.

3. Firm: EK Elaine Keiser Architect, Inc. 12:00 p.m. – 1:15 p.m.

    - Ms. Keiser introduced herself and thanked the committee for the opportunity. Although Ms. Keiser's team members were unable to be present, she detailed each of their roles, capabilities, and strengths. Ms. Keiser discussed her architectural background citing examples of recent projects. Ms. Keiser stressed the importance of community input, detailed budget analysis, including the importance of staying within the prescribed budget and the necessity of communication from the beginning to the end of the entire project. She explained the value of being involved in the project from the beginning to the end, that she is and will be available to attend Township Board meetings to answer questions from the Board along with any comments, questions, concerns from Township Residents.

Sub-committee Tabulation and results: After a brief discussion between Olson, Baker, and Hollingsworth a vote was called to choose an architectural firm to build the new Township Hall.

Baker: yes

Olson: yes

Hollingsworth: yes

Three (3) ayes. Unanimously approved.

Olson adjourned the meeting at 1:30 p.m.

Respectively submitted by: Jay Olson

Transcribed by:

Amy Peters

Proposed: October 10, 2025
Approved: November 11, 2025