WEST TRAVERSE TOWNSHIP

Project Centennial Committee Meeting minutes

November 11, 2025

Olson called November 11, 2025, meeting to order at 5:00 p.m.

Roll Call – Olson, Hollingsworth

Absent: Green

Visitors: Lisa Morris, Tanja Smith

Pledge of Allegiance was recited by all.

Public comments – Lisa Morris questioned the transition from Baker to Hollingsworth on the committee.

Approve September 9, 2025, and October 10, 2025, minutes – Olson made the motion to approve the September 9, 2025, minutes as presented. Hollingworth abstained due to her not being present, therefore those minutes will be held over for the December meeting when there is a full quorum. **Hollingsworth moved to approve October 10, 2025, meeting minutes as presented. Olson seconded. All ayes.**

Project actions:

a. Change in Sub Committee team – Olson explained why the sub-committee member change citing that that Hollingsworth has the Township financial oversight and has a lot of historical knowledge.

b. Confirm Architectural choice for Project Centennial and Contract Status – Olson said that Elaine Keiser, LLC, was chosen as the Architect for the new Township Hall and that she is gathering data for the project. Elaine Keiser noted that multiple contractors have expressed interest in the project already.

c. Update Project Centennial timeline and vision – Olson said the goal is to break ground mid-summer 2026. Olson reiterated the need for input and ideas on how to move forward with the project.

d. Continuing review of current Hall purpose and identifying resources – It was discussed by the sub-committee the importance of preserving the current Township Hall. Olson mentioned the 9740 Preservation Group and their interest for the current Hall. There are plans to hold open houses to involve the public for their input on exterior design.

Public Comments – none

Next Regular meeting – December 9, 2025, at 5:00 p.m.

Adjourn - Olson adjourned the meeting at 5:25 p.m.

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Respectively submitted by: Jay Olson

Transcribed by:

Amy Peters

Proposed: November 11, 2025
Approved: December 9, 2025