# WEST TRAVERSE TOWNSHIP

Project Centennial Sub-Committee Finance Working Group

December 3, 2025

Green called December 3, 2025, Sub-Committee Finance Working Group meeting to order at 9:00 a.m.

Roll Call – Green, Olson, Erber, Knight

Absent: none

Visitors: none

Pledge of Allegiance was recited by all.

Public comments – none

Review Qualifications and fees for three (3) Bond Counsel and Municipal Managers
The Finance Committee discussed the qualifications, fees, communication levels and references for each category, Bond Counsel and Municipal Managers. The Finance Committee chose to contract with Ron Libscomb of Miller Canfield for Bond Counsel position and Andy Campbell of Bendzinski & Co. for Municipal Manager position.

Motions for Bond Counsel and Municipal Managers
The following motions were made to be presented at the West Traverse Township Board meeting on December 9, 2025. Knight made the following motion. "*I make the motion to contract with Miller Canfield as the Bond Counsel for this project*." Erber supports. All aye.
Eber made the following motion. "*I make the motion to move forward with working with Andy Campbell for Municipal Finance Manager subject to the receipt of a favorable review from Victor Sinadinoski and Nick Whitaker otherwise an unfavorable review would result in the second-best candidate being recommended."*
Knight supports. All aye.

Public Comments – none

Board Comments – Knight thanked everyone for their work. Green indicated that there will be another Finance Sub-Committee board meeting in either January or February to discuss the actual amount of money that we are going to borrow for the cost of the building and how the balance will be funded. Olson questioned what it meant to fund the balance with Green replying that it would be cash from the General Fund. Erber questioned what progress is being made on the architectural point of view. Olson informed her of the choice of Architect, Elaine Keiser, LLC., and what has been completed so far. Green also stated he is advocating for Town Hall meetings.

Next meeting – Next meeting date to be determined.

Adjourn - Knight made the motion to adjourn at 9:34 a.m. Erber supports.

Respectively submitted by: Jay Olson

Transcribed by:

Amy Peters

Proposed: December 3, 2025
Approved:

DRAFT