

**WEST TRAVERSE TOWNSHIP
BOARD MEETING
Friday, July 17, 2026
9:30 a.m.**

Supervisor Murphy called the meeting to order at 9:30 a.m.

Roll Call: Murphy, Olson, Hollingsworth, Green

Absent: Baker

Pledge of Allegiance was recited by all.

Approve Agenda & additional items: Hollingsworth made the motion to approve the agenda as presented. Green seconded. Four (4) ayes, one (1) absent.

Visitors: Elaine Keiser, Veronica Childers, Jamie Stone

Public Comments – none

Action Items:

- a. **Review & sign Harborview Builders Contracts** – the Board reviewed the contract, the contact information, Bond details were confirmed, the Township Attorney has reviewed the contract as well and Green stated the only change would be the owners signature. Murphy asked for a motion. Hollingsworth made the motion to approve and sign the contract. Olson seconded. **Roll call vote: Murphy – yes, Green – yes, Olson – yes, Hollingsworth – yes. Four (4) ayes, one (1) absent. Supervisor Murphy declared the motion approved.**

Public Comments – none

Board comments – Green questioned the reduction of retainage from 10% to 5%, the Board briefly discussed it, and it was agreed to support the reduction. Murphy congratulated the Board members as well as Keiser and her team on all the hard work that has gone into this project.

Next Regular Meeting – The next West Traverse Township Board meeting is scheduled for Tuesday August 11, 2026, at 6:00 p.m.

Adjourn – Murphy asked for a motion to adjourn the July 17, 2026, Township Board meeting. **Hollingsworth made the motion to adjourn at 9:45 a.m. Olson seconded. Four (4) ayes, one (1) absent.**

Respectfully Submitted by:
Jay Olson, Clerk

Transcribed by: Amy Peters

Proposed: July 17, 2026
Accepted: August 11, 2026