

**WEST TRAVERSE TOWNSHIP
BOARD MEETING AGENDA
September 8, 2026 – 6:00 p.m.**

Joseph Olson – Clerk

Kristi Hollingsworth – Treasurer

Edward J. Murphy– Supervisor

Dave Green – Trustee

Stephanie Baker – Trustee

1. Call to Order & roll call
2. Visitors – please sign in
3. Pledge of Allegiance
4. Approval of Agenda & additional items
5. Approve minutes of regular meeting August 11, 2026
6. Public Comments (please see guidelines on reverse side)
7. Review Correspondence not included below
8. Thorne Swift Report
9. Action Items:
 - a. Barn Proposals
 - b. Project Centennial Updates
 - c. Rotary Centennial Grant
 - d. Administrative Fee discussion
 - e. Planning Commission Recommendation for amending Zoning Ordinance
 - f. 2026/2027 Tax Rate Approval – L4029
10. Reports & Updates:
 - a. Clerk
 - b. Treasurer
 - c. Planning Commission
 - d. Zoning Administrator
 - e. Recreation/Thorne Swift Committee
 - f. Supervisor
11. Approve August payables & payroll
12. Public comments (please see guidelines on reverse side)
13. Board Comments
14. Next Regular Meeting – **October 13, 2026**
15. Adjourn

Township residents and taxpayers are encouraged to attend Board meetings. Your interest and input are important to us. Agenda items must be called in (526-7361) by Thursday prior to the meeting date. Comments on agenda items are limited to two (2) minutes prior to the Board vote. Brief comments are also welcome during “Public Comments”.

**WEST TRAVERSE TOWNSHIP
BOARD MEETING
Tuesday August 11, 2026
6:00 p.m.**

Supervisor Murphy called the meeting to order at 6:00 p.m.

Roll Call: Olson, Hollingsworth, Green, Murphy

Absent: Baker (due to unavoidable family issue)

Pledge of Allegiance was recited by all.

Approve Agenda & additional items: Green made the motion to approve the agenda with the additions. Hollingsworth seconded. Four (4) ayes, one (1) absent.

Approve minutes of regular meeting July 14, 2026, and the Special meeting minutes of July 17, 2026: Green made the motion to approve the July 14, 2026, meeting minutes as presented. Hollingsworth seconded. Four (4) ayes, one (1) absent. Hollingsworth made the motion to approve the Special Meeting Minutes of July 17, 2026. Green seconded. Four (4) ayes, 1 absent.

Visitors: Sally Olson, Kathy & Steve Erber, Ed Taylor

Public Comments – none

Review Correspondence not listed below:

Thorne Swift Report – Hammond gave his report noting attendance is still down due to the Lower Shore wash-out adding that he spoke with ECRC about the timeline for repairing the road. He also pointed out that sales of tee shirts and donations are about equal to last year's donations. He discussed the ongoing Boardwalk maintenance. Hammond informed the Board that donations are being received for a Thorne Swift Playground and that he is looking into designs and costs for the playground.

Action Items:

- a. **Baiardi/Birchwood Lawsuit** – Murphy recused himself at 6:08 p.m. due to his position on the Birchwood Farms Board of Trustees. Olson explained the lawsuit involving Cindy Baiardi and Birchwood Farms, and the Township's position of filing a Consent to Entry of Judgement. **Hollingsworth made a motion to approve the Consent of Entry of Judgment and read the full Consent to Entry of Judgement;** *"NOW COMES West Traverse Township and for the Consent to Entry of Judgement in this above matter as follows: 1.) West Traverse Township is a named defendant in this ligation. 2.) West Traverse Township has been served with the Complaint to Vacate Part of Plat concerning the combination of two lots within the plat of Birchwood Farms Golf & Country Club No. 4. 3.) In answer to said*

Proposed: August 11, 2026

Accepted:

Complaint, West Traverse Township is not involved in and accordingly does not contest the matters set forth in the Complaint. Therefore, subject to the court's resolution of contested issues that may involve any other parties, West Traverse Township consents and stipulates to the relief sought in the Complaint with regard to the vacation of a portion of the Plat of Birchwood Farms Golf & Country Club No. 4 sought by plaintiff. Green seconded. Roll call vote: Green – yes, Olson – yes, Hollingsworth – yes, Baker– absent. Three (3) ayes, one (1) absent and one (1) recused. The clerk declared it approved. Murphy rejoined the Board at 6:13 p.m.

- b. Project Centennial Updates – Olson provided updates on Project Centennial including the groundbreaking ceremony scheduled for August 24, 2026, at 11:00 a.m. The Board discussed the various side services such as Security, Communication Services/Devices, Data Network Wiring, Audio Visual for the new building, the costs involved for all services, the quotes received for each company and them being within budget. After reviewing each, the Board approved the following four (4) motions:

1.) Vanbelkum Communication Services/Devices. **Hollingsworth made the following motion.** *"I move to approve Vanbelkum Communication to provide the Business Communication and Device Solutions for the new Township Hall as noted above and presented in the proposal dated February 17, 2026."* **Murphy seconded. Roll call vote: Green – yes, Olson – yes, Hollingsworth – yes, Murphy – yes Baker– absent. Four (4) ayes, one (1) absent.**

2.) Mercury Sound and Lighting: **Green made the following motion:** *"I move to approve Mercury Sound and Lighting to provide the Integrated AV System for the new Township Hall as presented in the proposal dated May 6, 2026."* **Hollingsworth seconded. Roll call vote: Green – yes, Olson – yes, Hollingsworth – yes, Murphy – yes Baker– absent. Four (4) ayes, one (1) absent.**

3.) EPS Security: **Hollingsworth made the following motion:** *"I move to approve the EPS proposals dated April 15, 2026, and July 27, 2026, to provide the proposed Security/Access Control/Fire/CCTV Camera Solution for the new Township Hall with the one-time amount of \$20,842 and \$105/mo. monitoring fee."* **Green seconded. Roll call vote: Green – yes, Olson – yes, Hollingsworth – yes, Murphy – yes, Baker– absent. Four (4) ayes, one (1) absent.**

4.) Common Angle IT Services for Data Server and Computers: **Hollingsworth made the following motion.** *"I move to approve Common Angle and Vanbelkum to provide the Server, Data Network Switches, User Devices with Phone Closet infrastructure and Network Wiring as proposed on Common Angle quotes' dated July 31, 2026, July 28, 2026, and July 31, 2026, proposal dated February 17, 2026, and Vanbelkum quote dated June 22, 2026, respectively as noted above."* **Green seconded. Roll call vote: Green – yes, Olson – yes, Hollingsworth – yes, Murphy – yes Baker– absent. Four (4) ayes, one (1) absent.**

5.) Acrisure Builders Risk Insurance Rider: Green noted the need for competitive bids for the Township's entire insurance package in the future. **Hollingsworth made the following motion.** *"I make the motion to approve the Builders Risk Insurance for the new Township Hall building project not to exceed \$7500."* **Green seconded.**

Roll call vote: Green – yes, Olson – yes, Hollingsworth – yes, Murphy – yes Baker– absent. Four (4) ayes, one (1) absent.

- c. Barn and existing Township Hall discussion – The Board discussed Lisa Morris' offer to purchase land with large barn on it. The Board noted the need to weigh the options of selling the property or maintaining it with Green emphasizing the need to make decisions regarding the property and Barns. Hollingsworth expressed her opposition to selling any property.
- d. *see above for combined discussion*
- e. Bond discussion & update – Green updated the Board on Bond sale results noting Huntington Bank was the winning bid at 4.36% with First Community, Citizen's Bank and Commercial Bank as the backup bidders.
- f. Bond & Construction update – Green informed the Board that the Bond closes on August 27, 2026, noting there is a small risk that the Bond may not close before construction begins on August 24, 2026, but that he is confident that it will close.

Reports & Updates

- a. Clerk – Olson reported on the Primary Election results. 833 total votes cast. Informed the Board that due to an ordering error by the County, the Township ran out of ballots and had to finish the night on the VAT voting machine.
- b. Treasurer – Hollingsworth reported on the disbursement of taxes noting significant amounts going to the State, Harbor Springs Public Schools, and the County. Hollingsworth discussed the investment of the Bond money with Huntington offering the best rate. She informed the Board that there is no need to amend the Investment Policy. Hollingsworth also updated the Board on the recent sewer system progress, when the work will begin etc.
- c. Planning Commission – Green updated the Board on the recent PC meeting noting the discussion regarding Data Centers, Battery Storage, and the discussion of issuance of a moratorium for possible future construction in West Traverse Township.
- d. Zoning Administrator – provided in packet
- e. Recreation/Thorne Swift Committee – Olson and Hammond informed the Board that they are working together to map out a path system. Olson updated the Board on the meeting he and Murphy had with the Harbor Springs City Manager and the Administrative Assistant regarding becoming involved with the City's Parks and Recreation Committee.
- f. Supervisor – Murphy noted the Board of the recent Emmet County Road Commission report in the packet.

Approve July accounts payables & payroll – Green made the motion to approve the June payables & payroll. Hollingsworth seconded. Four (4) ayes, one (1) absent.

Public Comments – Ed Taylor commented on the upkeep of the Township 80 stating it's been well maintained and inquired about whether Zoom meetings were available now and is there any way to track who access the website.

Board comments – Hollingsworth thanked Olson for all he has done to help bring the new Township Hall to fruition.

Next Regular Meeting – The next West Traverse Township Board meeting is scheduled for Tuesday September 8, 2026, at 6:00 p.m.

Adjourn – Murphy asked for a motion to adjourn the August 11, 2026, Township Board meeting. **Hollingsworth made the motion to adjourn at 7:19 p.m. Green seconded. Four (4) ayes, one (1) absent.**

Respectfully Submitted by:

Jay Olson, Clerk

Transcribed by: Amy Peters

Thorne Swift Monthly Report

August 2026				August 2025
Adults	1,229		3,050	Adults
Youth	491		960	Youth
Total Guests	1,720		4,010	Total Guests
Total Vehicles	745		1,380	Total Vehicles
West Traverse Guests	104		161	West Traverse Guests
Harbor Springs Guests	8		22	Harbor Springs Guests
T-Shirt / Hat Sales	\$325.00		\$600.00	T-Shirt / Hat Sales
Donations/ Class Fees	\$1,799.00		\$1,952.00	Donations/ Class Fees
Combined Donations and Sales Total	\$2,124.00		\$2,552.00	Combined Donations and Sales Total

Maintenance

- Balsam boardwalk cleaning and water sealing continued leaving just one section near the dune platform.
- Weeding in the gardens and parking lot.
- Invasive plant removal continues throughout the preserve.
- Added mulch to thin sections of trail.
- Addressed drainage issues throughout the preserve.

Notes

- Events have concluded with lower than normal attendance (largely due to our road closure).
- Our Monarch enclosure has been very productive ! We have released 280 monarch butterflies, beating our previous best last year (238)!
- Lower than normal traffic in the preserve due to the road closure on Lower Shore Dr.. No definite time line on when the road will reopen.

From: morrislisaa@charter.net <morrislisaa@charter.net>

Sent: Tuesday, July 21, 2026 5:07 PM

To: Supervisor <supervisor@westtraversetownship.gov>

Subject: Offer to purchase township barn

Hello Ed:

After hearing at the last board meeting on 7/14 that there was only 1 offer to remove the township barn and that offer ranged in \$20 to \$50k depending on how "gentle" the removal was, I'd like to submit this proposal to purchase the township barn, including 1 acre of land, so it becomes part of the official record showing that there are people interested in the barn and renovating it, to keep it part of the historic and scenic fabric of our community.

Now I do realize that the township has already stated that they don't want to sell the land with the bar. I'm hoping after the dismal, and expensive results of the removal bids, that perhaps the township would re-consider whether they would sell 1 acre of land, along with the barn, to make it more appealing to someone who would renovate the barn.

- I believe the constituents of West Traverse Township (WTT) would rather not SPEND money and keep the land than MAKE money and give up 1 acre of land, and should be given the opportunity to say so via a public hearing.

I also realize that the township cannot accept just a single offer to purchase the barn and land, but would have to put it out for bid to the general public as well. I agree with David Green's idea of requesting sealed bids and selecting a purchase offer from those bids.

- However, I would hope the township would include some preservation language in that bid notification so the barn is not demolished by the winning bidder and used for other structures that aren't in keeping with the historic fabric of our township.

Please let me know when you've received this offer and it's been placed on the agenda for the next board meeting on 8/14.

Thank you!

Karin Offield will present on the Barn Element of West Traverse Township's Project Centennial. She'll share her interest in saving the Big Cook Barn, reusing timbers from the smaller garage barn in its repair, and giving the 122-year-old Town Hall a new life cycle once it's vacated — all pursued through the Rotary Club of Petoskey's Centennial Grant Program, a one-time \$277,000 legacy investment in Emmet County with an application deadline of November 1. She'll lay out a plan for West Traverse Township to apply as the grant recipient, with a dedicated Township nonprofit formed this cycle to serve as the long-term operating partner for both the Big Barn and the Town Hall — a nonprofit that would continue as a fundraising engine toward this same goal even if the grant isn't awarded this cycle. She'll walk the board through the three gaps that remain before the project is shovel-ready — designing the grant request, the physical work that can't wait for winter, and the documentation and permits the application requires — and will recommend that the WTT approve this overall direction, along with immediate approval to repair the small barn's roof and clear the trees near the Big Barn before winter, and to schedule a Community Clean-Up Day to salvage any important artifacts before that work begins.

Secretary

From: Clerk
Sent: Thursday, August 20, 2026 12:42 PM
To: Secretary
Subject: FW: the Barn and Property

Amy, please forward this to all Board members.

Thanks.

Jay

From: Timothy Kepford <tim@SQUIERELECTRIC.COM>
Sent: Tuesday, August 18, 2026 8:48 PM
To: Clerk <clerk@westtraversetownship.gov>
Subject: Re: the Barn and Property

1. The barn seems to be something that needs to be discussed. I know it has a stain that minimizes or prevents most uses.
2. A legal lot, 2 acres. I'd like to see the survey. I assume it would be from the stone wall on the east, to the back lot-line.
3. I'm not exactly sure how much of my property I'd trade . . . probably the same?

Jay,

I hope this helps. If I don't ask, we'll never know.

4. Tim

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From: Clerk <clerk@westtraversetownship.gov>
Sent: Tuesday, 18 August 2026 16:17:26
To: Timothy Kepford <tim@SQUIERELECTRIC.COM>
Subject: RE: the Barn and Property

Tim,

Just asking questions.

How much property are you look for?

**West Traverse Township
Motion to Approve
Clerk to Pursue the Rotary Centennial Grant
To provide funding for the
PROJECT CENTENNIAL; Preservice the Heritage Project**

SCOPE:

Under the title of Project Centennial, the Township is working on 3 separate yet integrated projects:

- Construction of the new Township Hall
- Development of the Cook Family Trail and Preserve
- Preserving the Heritage – a project that combines two of the Township's legacy assets; the current Township Hall when vacated and the former Cook family Barns

The construction of the new Township Hall is funded and underway.

Final design and funding for the Cook Family Trail and Preserve are underway being led by the Township Parks and Recreation Committee which includes submission of a Recreation Grant by April 1, 2027.

The third project, Preserve the Heritage, is the focus of this motion.

OVERVIEW: Preserve the Heritage Project

The Preserve the Heritage project creates the opportunity for the Township, in partnership with interested citizens, to develop an adaptive reuse of the current Township Hall and the former Cook family barns. Each venue has a very vocal constituency in their interest in preserving these sites for future generations.

Multiple efforts and options have been reviewed over the past few years. Long-term funding and vision have been the key obstacles holding back progress.

The Preserve the Heritage Project provides that clear vision. See Exhibit A.

Funding is the last roadblock.

On August 19, 2026, the Rotary Club of Petoskey announced their Centennial Grant. This is a grant that will award up to \$277,000 in community grant funding for Emmet County organizations. Exhibit B.

There will be 1 grant awarded for the total amount- up to \$277,000.

As the Clerk, I have been contacted by 3 members of Rotary that know of Project Centennial and believe our project is a perfect fit.

I have spoken with the Beckett and Raeder Community Planner. He has reviewed the Grant and our Project Centennial vision and believes the Preserve the Heritage Project is a perfect fit for the Grant and is onboard to assist.

Finally, I have spoken with the Grant coordinator at the Rotary and she believes that the Preserve the Heritage Project is worthy of consideration.

Therefore, I'm offering this Motion to obtain the Board's approval of this project and authority to pursue obtaining the Rotary Centennial Grant for the PROJECT CENTENNIAL: Preserve the Heritage Project.

Approved _____ Denied _____

Murphy	_____
Baker	_____
Green	_____
Olson	_____
Hollingsworth	_____

PROJECT CENTENNIAL: Preserving the Heritage

Overview

West Traverse Township was established in 1897. Followed in 1900-1902 the approval and construction of a Township Hall. The Hall, as it stands today, houses the offices of the Township Government. Over the 122 years of faithful service to the community, the Hall has been the hall of Township business, various Township Board and Committee meetings, home to the local Grange, dances on what has been described as the best dance floor in the County, weddings, birthday celebrations, and a farmers market.

At about the same time about 300 yards east of the current Hall, the Cook family ran a sizeable homestead and farm consisting of 2 lots covering approximately 6 acres. Over the years the farm went through various configurations that included two homes for various Cook family members, a few small buildings that included a chicken coop, potting shed, and even an outhouse.

A +3200 sq foot feed/hay barn was constructed and in the 1960's a smaller combined shed, garage, living space structure was built. This building was placed approximately 5 yards west of the large barn with a picturesque, raised area used by the family for various gatherings.

In the late 1990s the Township purchased the two lots for future use. The Cook family did ask if the land was to be used for recreational purposes that a reference to the Cook family would be appreciated.

Preservation Plan

Building on the previous 2 sections New Township Hall and Cook Family green space, preserving the Heritage and history of West Traverse Township represents the soul of the Township.

To achieve this goal, it is recommended that the Township engage with a yet to be identified non-profit agency, for example the West Traverse Historical Society, enter a long-term lease at a token rate of \$10/year.

With the construction of the new Township Hall, the existing technology, although older, is fully functional and up to date, the Township will include the data technology, phone system, and multi-function printer as part of the lease.

This group will be responsible for the upkeep and maintenance of the Hall and the large Cook family barn. In addition, they would be responsible for any fundraising and events that would represent the history of the area and coordinating volunteer activities. Events could include dances, history talks, intimate concerts, family events, sewing bees and the like, and farmers markets to name just a few.

Additionally, this group would be able to provide administrative services to a few other area non-profits organizations in an Office Share type arrangement. This might include the 49740 Preservation Group, the Tunnel of Trees, and a possible new; "Save the Barn" group.

With the work that has been completed by the Township in the past and assessments of the Township Hall and Barn, reasonable cost estimates for updates and repairs have been identified and costs quickly calculated. Important items include:

Township Hall:

- Obtain Historical site designations
- Reasonable ADA compliance updates: \$55K
- New Siding: \$90K or painting: \$25k
- Exterior rot damage repairs: \$10K
- Maintenance of that Handicap ramp: \$5k
- Roof moss cleaning: \$3K
- Sealing non-structural foundation cracks: \$2K

Big Barn:

- Shoring up the exterior: \$35K plus volunteers
- Interior clean up and maintenance: \$45k
 - Windows, sweeping, floor patching, general carpentry
- Repairs to the roof: \$40k
 - Replace rotted roof slats, reset tin roof panels
- Invasive tree removal: \$20K
- Dismantling small shed and outbuildings to be used for repairs to the large barn: \$10K

Finally, a potential financial source would be to apply for the recently announced Rotary Club Centennial Grant. The Township's Centennial Campus vision mirrors the Rotary's ideal candidate for support.

The Township can support the nonprofits' efforts to apply for this grant.

exhibit A





Up to \$277,000

In total grant funding available

The Rotary Club of Petoskey invites eligible organizations in Emmet County that serve the people of Emmet County to apply for its **Centennial Grant Program**. This grant funds a **capital community project** — something new or significantly improved that becomes a lasting, visible physical asset in Emmet County. Projects must be ready to break ground promptly and be completed within **12–24 months** of award.

WHO CAN APPLY

- Tax-exempt **nonprofits** in Emmet County serving the people of Emmet County
- **Educational institutions** and public schools
- **Municipalities** and public agencies
- Faith-based organizations for **non-religious** community projects
- Individuals or unincorporated groups must partner with an **eligible fiscal sponsor**

PROJECT TYPE REQUIRED

"Bricks-and-Mortar" Projects Only

New construction or significant physical improvements to an existing structure or site. Must result in a tangible, lasting community asset — not events, programs, or operational services.

- New pavilions, plazas, parks, or playgrounds
- Community buildings or public facilities
- Infrastructure that serves a defined public need
- Must include permanent **Rotary recognition** (plaque or naming)
- Must be **shovel-ready** at time of application

WHAT YOUR APPLICATION MUST INCLUDE

- **Project description & scope** — what will be built or created and who benefits
- **Sponsoring organization & partners** — lead applicant and any collaborators
- **Shovel-readiness** — current status of design, site control, and permits
- **Implementation timeline** — projected start date and completion within 24 months
- **Full budget** — total project cost, the requested Rotary contribution, and all confirmed or pending funding sources
- **Feasibility evidence** — secured funding, approved plans, or site agreements
- **Community impact** — who will be served and the lasting benefit to Emmet County
- **Rotary visibility plan** — how the club's centennial contribution will be permanently recognized

STRONG APPLICATIONS WILL SHOW

- Planning and prerequisites are complete or nearly so
- Additional funding is **already secured**, not speculative
- A realistic, detailed implementation plan
- A clear plan for long-term maintenance and sustainability

KEY DATES

- | | |
|-----------------|--|
| AUG 2026 | Application portal opens |
| SEPT 24 | Optional info session via Zoom, 1 PM ET (will be recorded) |
| NOV 1 | Application deadline — 11:59 PM ET |
| NOV–JAN | Committee review & scoring |
| FEB 2027 | Finalists announced |
| MAR 17 | Finalist presentations to Rotary Club of Petoskey |
| MAR 24 | Winner announced |
| MID 2029 | Project completion |

HOW TO SUBMIT

- Visit [petoskeyrotary.org](https://www.petoskeyrotary.org) or scan the QR code — full details and application instructions are located there
- Optional Zoom info session: **Sept 24, 2026 at 1 PM ET** (will be recorded)



Scan to Apply

Ready to apply or have questions?

Visit <https://www.petoskeyrotary.org/> or contact:

Megan DeWindt

231-838-1566 | centennialgrant@petoskeyrotary.org

Exhibit B

WEST TRAVERSE TOWNSHIP
Emmet County, Michigan
September 8, 2026

**Resolution to approve 1% Property Tax Administration Fee
Resolution # 08-01**

WHEREAS West Traverse Township, Emmet County, Michigan is responsible for assessing Ad Valorem Property Taxes, collecting property tax levies, and handling review and appeal matters arising therefrom: and

WHEREAS MCL 211.44(3) – PA 503 of 1982 provides that the local tax collecting unit shall add property tax administration fee of not more than one (1%) percent.

NOW, THEREFORE, BE IT RESOLVED West Traverse Township Board of Trustees authorizes the inclusion of a property tax administration fee of no more than one (1%) as a fee to offset the cost incurred in assessing property values, collecting tax levies and in the review and appeal process and;

NOW, BE IT FURTHER RESOLVED, that this resolution shall apply to all property tax levies that shall become due starting with the 2026 Winter tax bill or any year thereafter, and this resolution shall continue in full force and effect unless and until revoked or rescinded by resolution of the West Traverse Township Board of Trustees;

Said motion carried and resolution was adopted by the following vote:

The foregoing resolution is offered by Board Member: _____

Supported by Board Member: _____

With a roll call vote of YES or NO:

Olson _____ Baker _____ Green _____ Hollingsworth _____ Murphy _____

The Supervisor therefore declared this resolution ___ adopted ___ rejected.

I, Joseph Olson, Clerk of West Traverse Township, do hereby certify that the above is a true copy of a resolution adopted at a regular meeting of the West Traverse Township Board called to order at 6:00 p.m. by Supervisor Murphy at the Township Hall, September 8, 2026.

Signed: _____
Joseph Olson, Clerk

Dated: _____
September 8, 2026

WEST TRAVERSE TOWNSHIP
Planning & Zoning Administrator
(231) 526-7361 Fax: (231) 526-0028
zoning@westtraversetownship.gov

TO: West Traverse Township Board of Trustees
FROM: Ken Lane, Planning & Zoning Administrator
DATE: August 24, 2026
RE: Zoning Ordinance amendment

Background

In 2025, the Township ZBA received a variance application requesting a lot area variance to allow the property owner to divide his property. Section 403.5 of the West Traverse Township Zoning Ordinance was initially interpreted to prevent the ZBA from approving the owner's request.

After consulting with the Township Attorney, the attorney noted that Section 801 of the Township Zoning Ordinance provides in relevant part:

“The Zoning Board of Appeals shall *perform its duties and exercise its powers as provided in the Michigan Zoning Enabling Act, 2006 PA 110, as amended*” (emphasis added).

Section 604 (8) of the Michigan Zoning Enabling Act provides:

“The zoning board appeals of all local units of government shall have the authority to grant nonuse variances relating to the construction, structural changes, or alteration of buildings or structures, *related to dimensional requirements of the zoning ordinance or to any other nonuse-related standard in the ordinance*” (MCL 125.3604(8)) (emphasis added).

Based on the Township Attorneys review, it was determined that Section 403.5 cannot prevent the Township ZBA from considering or approving a request for a lot area or lot width variance if the ZBA determines that the variance standards under the Township Zoning Ordinance are met. The Township Attorney suggested that Section 403.5 be amended to be consistent with Article 8 of the Township Zoning Ordinance.

After a public hearing held on July 8, 2026, the Planning Commission passed a motion to recommend approval to the Township Board an amendment to Section 403.5.

The Planning Commission's motion was as follows:

Motion by Commissioner Dohan:

Following a Public Hearing held on July 8, 2026, I, John Dohan, move to recommend approval to the Township Board of Trustees an Ordinance to amend Section 403.5 of the West Traverse Township Zoning Ordinance to ensure compliance with Article 8 of the Zoning Ordinance and Section 604 of the Michigan Zoning Enabling Act, PA 110 of

2006, as amended, MCL 125.3604, with amended language as discussed by the Planning Commission.

Commissioner Thompson seconded the motion, and it was approved unanimously.

On August 6, 2026, the Emmet County Planning Commission considered the proposed amendment and issued a memo in support (see attached).

A marked copy of the proposed amendment (highlighting additions and deletions), and a clean version, both in ordinance adoption format, are attached for your consideration.

The Township Board may adopt, deny, or refer the proposed amendment to the Planning Commission for further consideration. Adoption requires a majority vote of the full membership of the Township Board. If the amendment is referred back to the Planning Commission, the Township Board should specify any objections.

Draft Motions for Consideration

MOTION TO APPROVE

I _____, move to adopt Ordinance Number 1 of 2026, which will amend Section 403.5 of the West Traverse Township Zoning Ordinance to ensure compliance with Article 8 of the Zoning Ordinance and Section 604 of the Michigan Zoning Enabling Act, PA 110 of 2006, as amended, MCL 125.3604.

MOTION TO DENY

I _____, move to **deny** the adoption of Ordinance Number 1 of 2026, because: _____.

MOTION TO REFER TO PLANNING COMMISSION

I _____, move to **postpone** a decision on Ordinance Number 1 of 2026, and refer said ordinance to the Planning Commission because: _____. The Planning Commission shall have sixty (60) days to make further recommendations to the Township Board regarding Ordinance Number 1 of 2026.



Planning, Zoning & Construction Resources

3434 Harbor Petoskey Rd. Suite E

Harbor Springs, MI 49740

P: 231.348.1735 F: 213.439.8933

Email: pzcr@emmetcounty.org Website: www.emmetcounty.org

MEMO

To: West Traverse Township Board
From: Emmet County Planning Commission (ECPC)
Date: July 23, 2026
Subject: West Traverse Township Zoning Text Amendment

Introduction

The West Traverse Township Planning Commission has recommended adoption to the Township Board of an amendment to the township zoning ordinance.

During administration of the West Traverse Township Zoning Ordinance, the Zoning Administrator discovered a discrepancy within the Zoning Ordinance. After consulting with the Township Attorney, the attorney noted that Section 801 of the Township Zoning Ordinance provides in relevant part: "The Zoning Board of Appeals (ZBA) **shall** perform its duties and exercise its powers as provided in the Michigan Zoning Enabling Act, 2006 PA 110, as amended" (emphasis added). Section 604 (8) of the Michigan Zoning Enabling Act provides: "The zoning board of appeals of all local units of government **shall** have the authority to grant nonuse variances relating to the construction, structural changes, or alteration of buildings or structures, related to dimensional requirements of the zoning ordinance **or to any other nonuse-related standard in the ordinance**" (MCL 125.3604(8)).

Based upon a review by the Township Attorney, it was determined that Section 403.5 cannot prevent the Township ZBA from considering or approving a request for a lot area or lot dimensional variance if the ZBA determines that the variance standards under the Township Zoning Ordinance are met. The Township Attorney suggested that Section 403.5 be amended to be consistent with Article 8 of the Township Zoning Ordinance.

Amendment

The proposed change to Section 403.5 clarifies within the Zoning Ordinance that the ZBA has the authority to review lot size dimensional variance requests.

Narrative

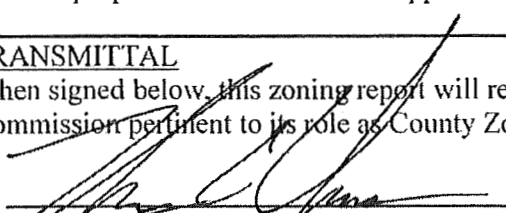
The proposed text amendment is consistent with the standards of the Emmet County Zoning Ordinance and was recommended by the township's legal counsel.

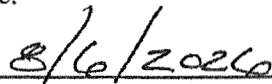
Recommendation

Based on the recommendation of the township attorney and planning consultant, ECPC has no concerns with the proposed amendment and supports the recommendation of the township Planning Commission.

TRANSMITTAL

When signed below, this zoning report will reflect the recommendations of the Emmet County Planning Commission pertinent to its role as County Zoning Coordinating Committee.


Tom Urman, Emmet County Planning Commission - Chairperson
Emmet County Zoning Coordinating Committee


August 6, 2026

West Traverse Township

Emmet County, Michigan

Ordinance Number __ of 2026

An Ordinance to amend the West Traverse Township Zoning Ordinance as follows: Article 4, General Provisions, Section 403.5, Adherence to Minimum Requirements.

THE TOWNSHIP OF WEST TRAVERSE HEREBY ORDAINS:

Section 1. Amendment of Article 4.

Article 4, General Provisions, Section 403.5, is hereby amended to read as follows:

Section 403.5. Adherence to Minimum Requirements.

Except as may otherwise be determined by the Township Zoning Board of Appeals in accordance with Article 8 of this Ordinance, No yard or lot existing at the time of passage of this Ordinance shall be reduced in dimension or area below the minimum requirements set forth herein. Yards or lots created after the effective date of this Ordinance shall meet at least the minimum requirements of this Ordinance.

Section 2. Severability.

If any section, provision or clause of this Ordinance or the application thereof to any person of circumstances is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance, which can be given effect without the invalid portion or application.

Section 3. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the Township, unless a later date is specified.

West Traverse Township

By: _____
Edward Murphy, Supervisor

By: _____
Joseph Olson, Clerk

Adoption date: Month XX, 2026

Publication Date: _____

Effective date: _____

West Traverse Township

Emmet County, Michigan

Ordinance Number 01 of 2026

An Ordinance to amend the West Traverse Township Zoning Ordinance as follows: Article 4, General Provisions, Section 403.5, Adherence to Minimum Requirements.

THE TOWNSHIP OF WEST TRAVERSE HEREBY ORDAINS:

Section 1. Amendment of Article 4.

Article 4, General Provisions, Section 403.5, is hereby amended to read as follows:

Section 403.5. Adherence to Minimum Requirements.

Except as otherwise may be determined by the Township Zoning Board of Appeals in accordance with Article 8 of this Ordinance, no yard or lot existing at the time of passage of this Ordinance shall be reduced in dimension or area below the minimum requirements set forth herein. Yards or lots created after the effective date of this Ordinance shall meet at least the minimum requirements of this Ordinance.

Section 2. Severability.

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance, which can be given effect without the invalid portion or application.

Section 3. Effective Date.

This Ordinance shall become effective eight (8) days after being published in a newspaper of general circulation within the Township, unless a later date is specified.

West Traverse Township

By: _____

Edward Murphy, Supervisor

By: _____

Joseph Olson, Clerk

Adoption date: Month XX, 2026

Publication Date: _____

Effective date: _____

2026 Tax Rate Request (This form must be completed and submitted on or before September 30, 2026)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Emmet	2026 Taxable Value of ALL Properties in the Unit as of 05-26-2026 465,880,050
Local Government Unit Requesting Millage Levy West Traverse Township	For LOCAL School Districts: 2026 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2026 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2026 Current Year "Headlee" Millage Reduction Fraction	(7) 2026 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	Operat	Aug-24	1.0000	0.9751	0.9773	0.9529	1.0000	0.9529		0.9529	Dec-28
Voted	Operat	Aug-24	1.0000	0.9751	0.9773	0.9529	1.0000	0.9529		0.4471	Dec-28
Voted	Preserve	Aug-24	0.2500	0.2437	0.9773	0.2381	1.0000	0.2381		0.2381	Dec-27

Prepared by Joseph Olson	Telephone Number (231) 526-8395	Title of Preparer Clerk	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☒ Clerk	Signature	Print Name	Date
☐ Secretary		Joseph Olson	
☒ Chairperson	Signature	Print Name	Date
☐ President		Ed Murphy	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2026 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

SUMMER DISTRIBUTION RECAP

2027 Settlement of 2026 Taxes

Township/City/Village Name: WEST TRAVERSE (16)

Page 1

- Note: 1) Every line item you collected & distributed needs to be in one of the columns below including Specials & Admin Fees
 2) Each Millage needs to be separate (i.e.. List each school debt separately, not added together)
 3) Amounts must come from the checks you distributed, not from the BS&A distribution reports.
 4) Each Millage column must have a corresponding interest column EXCEPT Admin and Penalty should not have interest.

Date Range Distributed	Millage: SET	Millage Interest: SET Interest	Millage: County Allocated	Millage Interest: County Alloc Int	Millage: CCE/911	Millage Interest: CCE/911 Int	Millage: County Land Bank
7/1/26-7/15/26	184,200.77	\$	148,895.19	\$	\$	\$	\$
7/16/26-7/31/26	350,869.14	\$	283,618.70	\$	\$	\$	\$
8/1/26-8/15/26	262,062.35	\$	211,833.38	\$	\$	\$	\$
8/16/26-8/30/26	270,581.37	\$	218,719.50	\$	\$	\$	\$
9/1/26-9/15/26	\$	\$	\$	\$	\$	\$	\$
9/16/26-9/30/26	\$	\$	\$	\$	\$	\$	\$
10/1/26-10/15/26	\$	\$	\$	\$	\$	\$	\$
10/16/26-10/31/26	\$	\$	\$	\$	\$	\$	\$
11/1/26-11/15/26	\$	\$	\$	\$	\$	\$	\$
11/16/26-11/30/26	\$	\$	\$	\$	\$	\$	\$
12/1/26-12/15/26	\$	\$	\$	\$	\$	\$	\$
12/16/26-12/31/26	\$	\$	\$	\$	\$	\$	\$
1/1/27-1/15/27	\$	\$	\$	\$	\$	\$	\$
1/16/27-1/31/27	\$	\$	\$	\$	\$	\$	\$
2/1/27-2/15/27	\$	\$	\$	\$	\$	\$	\$
2/16/27-2/28/27	\$	\$	\$	\$	\$	\$	\$
Total of all Pmts	\$ 1,067,713.63	\$ -	\$ 863,066.77	\$ -	\$ -	\$ -	\$ -

Millage Interest:	Millage:	Millage Interest:	Millage:	Millage Interest:	Millage :	Millage Interest:
Land Bank Interest	State Aid Fund (LBA)	State Aid (LBA) Int	HS Sch Oper	HS Sch Oper Interest	HS Sch Rec Mill	HS Sch Rec Mill Interest
\$	\$	\$	108,709.82	\$	1,881.16	\$
\$	\$	\$	278,145.68	\$	3,583.54	\$
\$	\$	\$	200,983.79	\$	2,676.31	\$
\$	\$	\$	228,479.53	\$	2,763.34	\$
\$	\$	\$		\$	\$	\$
\$	\$	\$	\$	\$	\$	\$
\$	\$	\$	\$	\$	\$	\$
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\$	\$	\$	\$	\$	\$	\$
\$	\$	\$	\$	\$	\$	\$
\$	\$	\$	\$	\$	\$	\$
\$ -	\$ -	\$ -	\$ 816,318.82	\$ -	\$ 10,904.35	\$ -

\$	3,024,742.91	\$
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West Traverse Township Zoning Report -August 2026

*Zoning
Permits
Issued*

4 Zoning Permits were issued in August 2026. Permit Fees: \$425

Zoning Permit 38-2026

- Date: 08/17/26
- Property ID #: 24-16-15-13-399-004
- Applicant: Park & Kacey Kersman
- Project Address: 4 Point Drive
- For: Addition

Zoning Permit 39-2026

- Date: 08/20/26
- Property ID #: 24-16-12-31-426-008
- Applicant: Jonathan Stavros
- Project Address: 5518 Lower Shore Drive
- For: Addition

Zoning Permit 40-2026

- Date: 08/20/26
- Property ID #: 24-16-12-34-101-155
- Applicant: Mike & Laura Shepard
- Project Address: 3220 Greenbriar
- For: Deck

Zoning Permit 41-2026

- Date: 08/27/26
- Property ID #: 24-16-15-03-126-087
- Applicant: Robert Freeman Trust
- Project Address: 2112 Golfview
- For: Deck

*Notable
Planning/
Zoning
Matters*

Z-08-2026-01

- Date: 08/06/2026
- Topic: Zoning Ordinance amendment
- Summary: On July 8, 2026, the Planning Commission held a public hearing and considered a draft amendment to Section 403.5 of the Zoning Ordinance to ensure consistency with Article 8 of the Zoning Ordinance. After its deliberations, the Planning Commission recommended approval of the draft amendment to the Township Board. The Emmet County Planning

Commission considered the Planning Commission's recommendation on August 6, 2026, and issued a memo in support. The Township Board will likely consider the draft amendment at its September meeting.

Z-08-2026-02

- Date: 08/12/2026
- Topic: Data center moratorium ordinance
- Summary: The Planning Commission reviewed a temporary moratorium ordinance to impose a pause on the processing or review of applications for data center projects in the Township. After its review, the Planning Commission scheduled a public hearing on the temporary moratorium ordinance for September 9, 2026.

Z-08-2026-03

- Date: 08/12/2026
- Topic: Data centers and battery energy storage systems
- Summary: The Planning Commission continued discussion on zoning regulations for data centers and battery energy storage systems. The Planning Commission will continue these discussions at subsequent meetings.

Z-08-2026-04

- Date: 08/18/2026
- Topic: Recreation Committee
- Summary: The Recreation Committee continued to discuss conceptual recreation ideas/plans for the Township owned properties along Lake Street.

Z-08-2026-05

- Date: August 2026
- Topic: Office hour meetings
- Summary: Met with multiple homeowners and developers onsite and at Township Hall to discuss projects and respond to questions.



C-08-2026-01

- Date: 08/06/26
- Owner: Karen K. Kleinhenz
- Address: 4850 Lake Road
- Topic: Blight violation—unsafe, deteriorated structure
- Summary: Warning letter sent. Property owner deceased. Heir intends to renovate property and remedy blight. Ongoing monitoring.

C-08-2026-02

- Date: 08/10/26
- Owner: Tunnel of Trees Art Trail

- Address: Lauers Lane
- Topic: Third year of art tour event held in August that includes stops in West Traverse Township. Complaints have been received in prior years relating to traffic and signage on Lauers Lane. Conference call with event founder and Board chair in May to discuss complaints. Board chair will investigate and address concerns on Lauers Lane. Ongoing monitoring.

C-08-2026-03

- Date: 08/13/26
- Address: Multiple locations
- Topic: Zoning violation—unregistered chickens
- Summary: Warning letters sent regarding the failure to register chickens in accordance with Section 415 of the Zoning Ordinance. Ongoing monitoring.

Check Register Report For West Traverse Township
For Check Dates 08/01/2026 to 08/31/2026

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
08/05/2026	FCB G	2262	AHRENS, ELIZABETH K	113.78	105.08	0.00	Open
08/05/2026	FCB G	2263	COOK, THOMAS	95.94	84.52	0.00	Open
08/05/2026	FCB G	DD619	BAKER, JOHN T	113.78	0.00	105.08	Cleared
08/05/2026	FCB G	DD620	BARTLETT, JAMES R	156.20	0.00	137.60	Cleared
08/05/2026	FCB G	DD621	BLANCK, JENNA C	744.00	0.00	640.68	Cleared
08/05/2026	FCB G	DD622	DOHAN, JOHN W	95.94	0.00	88.60	Cleared
08/05/2026	FCB G	DD623	HALL, JONATHAN	113.78	0.00	100.24	Cleared
08/05/2026	FCB G	DD624	KORCH, KATHERINE L	1,177.50	0.00	938.00	Cleared
08/05/2026	FCB G	DD625	MURPHY, ED	113.78	0.00	100.23	Cleared
08/05/2026	FCB G	DD626	OLSON, SALLY S	122.36	0.00	113.00	Cleared
08/05/2026	FCB G	DD627	OSETEK, JAMES J	113.78	0.00	105.07	Cleared
08/05/2026	FCB G	DD628	PETERS, AMY J	873.60	0.00	720.20	Cleared
08/05/2026	FCB G	DD629	TAYLOR, EDWARD J	95.94	0.00	84.52	Cleared
08/05/2026	FCB G	DD630	VAN PATTEN, JACOB D	1,320.00	0.00	1,052.35	Cleared
08/14/2026	FCB G	DD631	HAMMOND, KEITH W	1,837.50	0.00	1,510.07	Cleared
08/05/2026	FCB G	DD632	DAY, TRUDY	45.00	0.00	43.09	Cleared
08/05/2026	FCB G	DD633	HINZ, MICHAEL J	45.00	0.00	43.09	Cleared
08/05/2026	FCB G	DD634	KELLER, BETTY J	45.00	0.00	45.00	Cleared
08/05/2026	FCB G	DD635	OLSON, SALLY S	127.22	0.00	117.48	Cleared
08/05/2026	FCB G	DD636	WALKER, BARBARA A	45.00	0.00	45.00	Cleared
08/19/2026	FCB G	DD637	DOHAN, JOHN W	95.94	0.00	88.60	Cleared
08/19/2026	FCB G	DD638	DYKSTRA, TIMOTHY E	180.00	0.00	172.35	Cleared
08/19/2026	FCB G	DD639	FORSTER III, HENRY	156.20	0.00	137.61	Cleared
08/19/2026	FCB G	DD640	GREEN, DAVID D	95.94	0.00	84.51	Cleared
08/19/2026	FCB G	DD641	HAMMOND, KEITH W	360.00	0.00	332.46	Cleared
08/19/2026	FCB G	DD642	HINZ, MICHAEL J	180.00	0.00	172.35	Cleared
08/19/2026	FCB G	DD643	HOLLERITH III, CHARLES	95.94	0.00	84.52	Cleared
08/19/2026	FCB G	DD644	HOWELL, SUSAN C	180.00	0.00	180.00	Cleared
08/19/2026	FCB G	DD645	JACOBSON, SARAH E	180.00	0.00	172.35	Cleared
08/19/2026	FCB G	DD646	KELLER, BETTY J	180.00	0.00	180.00	Cleared

Check Register Report For West Traverse Township
For Check Dates 08/01/2026 to 08/31/2026

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
08/19/2026	FCB G	DD647	OLSON, SALLY S	693.82	0.00	640.74	Cleared
08/19/2026	FCB G	DD648	OSETEK, JAMES J	95.94	0.00	88.59	Cleared
08/19/2026	FCB G	DD649	PETERS, AMY J	180.00	0.00	158.58	Cleared
08/19/2026	FCB G	DD650	REMUS, GLENN	95.94	0.00	84.53	Cleared
08/19/2026	FCB G	DD651	SCROGGIN, JEAN B	180.00	0.00	172.35	Cleared
08/19/2026	FCB G	DD652	SMITH, SARA E	185.00	0.00	177.14	Cleared
08/19/2026	FCB G	DD653	THOMPSON, MOLLY R	95.94	0.00	84.53	Cleared
08/19/2026	FCB G	DD654	BLANCK, JENNA C	744.00	0.00	640.69	Cleared
08/19/2026	FCB G	DD655	KORCH, KATHERINE L	975.00	0.00	783.89	Cleared
08/19/2026	FCB G	DD656	OLSON, SALLY S	69.92	0.00	64.58	Cleared
08/19/2026	FCB G	DD657	PETERS, AMY J	977.34	0.00	799.58	Cleared
08/19/2026	FCB G	DD658	VAN PATTEN, JACOB D	1,056.00	0.00	851.45	Cleared
08/28/2026	FCB G	DD659	BAKER, STEPHANIE N	563.82	0.00	496.72	Cleared
08/28/2026	FCB G	DD660	GREEN, DAVID D	563.82	0.00	496.74	Cleared
08/28/2026	FCB G	DD661	HAMMOND, KEITH W	1,837.50	0.00	1,510.05	Cleared
08/28/2026	FCB G	DD662	HOLLINGSWORTH, KRISTI J	1,982.02	0.00	1,563.98	Cleared
08/28/2026	FCB G	DD663	LAVENDER, JOSEPH E	3,143.11	0.00	2,337.57	Cleared
08/28/2026	FCB G	DD664	MURPHY, ED	1,982.02	0.00	1,682.12	Cleared
08/28/2026	FCB G	DD665	OLSON, JOSEPH H	1,982.02	0.00	1,729.69	Cleared

Totals:	Number of Checks:	049	26,502.33	189.60	21,957.57
Total Physical Checks:		2			
Total Check Stubs:		47			

08/31/2026 11:49 AM

User: TWORAVEN

DB: West Traverse

CHECK REGISTER FOR WEST TRAVERSE TOWNSHIP

CHECK DATE FROM 08/01/2026 - 08/31/2026

Page: 1/5

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 2 FCB CHECKING-TAX					
08/03/2026	2	2922	COUNTY OF EMMET		634,487.84
08/03/2026	2	2923	HARBOR SPRINGS SCHOOLS		369,384.84
08/03/2026	2	2924	PETER HENDRICKSON	OVERPAYMENT 24.16.15.09.476.031	487.49
08/17/2026	2	2925	CHRISTOPHER CHOCOLA	OVERPAYMENT 24.16.15.09.100.037	2.00
08/17/2026	2	2926	COUNTY OF EMMET	SUMMER 2026	473,895.73
08/17/2026	2	2927	HARBOR SPRINGS SCHOOLS	SUMMER 2026	269,129.30
08/31/2026	2	2928	COUNTY OF EMMET	SUMMER 2026	489,300.87
08/31/2026	2	2929	HARBOR SPRINGS SCHOOLS	SUMMER 2026	298,840.18

2 TOTALS:

Total of 8 Disbursements:

2,535,528.25

08/31/2026 11:49 AM

User: TWORAVEN

DB: West Traverse

CHECK REGISTER FOR WEST TRAVERSE TOWNSHIP

CHECK DATE FROM 08/01/2026 - 08/31/2026

Page: 2/5

Check Date	Bank	Check	Vendor Name	Description	Amount
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Bank CB-C HUNTINGTON BANK-CHECKING

08/31/2026	CB-C	2207	EMMET COUNTY ROAD COMMISSION	DUST CONTROL	<u>537.07</u>
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CB-C TOTALS:

Total of 1 Disbursements:

537.07

08/31/2026 11:49 AM
User: TWORAVEN
DB: West Traverse

CHECK REGISTER FOR WEST TRAVERSE TOWNSHIP
CHECK DATE FROM 08/01/2026 - 08/31/2026

Page: 3/5

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FCB G FCB CHECKING - GEN FUND - UNDESIGNATED					
08/03/2026	FCB G	2264	ABENT PEST CONTROL		105.00
08/03/2026	FCB G	2265	BS & A SOFTWARE		1,371.00
08/03/2026	FCB G	2266	COMMON ANGLE, INC		1,069.91
08/03/2026	FCB G	2267	GFL ENVIRONMENTAL		186.27
08/03/2026	FCB G	2268	GREAT LAKES ENERGY		179.74
08/03/2026	FCB G	2269	INTEGRITY BUSINESS SOLUTIONS		59.99
08/03/2026	FCB G	2270	INTEGRITY BUSINESS SOLUTIONS		68.79
08/03/2026	FCB G	2271	LAKEVIEW CLEANING		584.00
08/17/2026	FCB G	2272	CITY OF HARBOR SPRINGS	4922 PINE TRAIL	55.08
				699 FOREST BEACH	161.55
				HOYT & QUICK	11.97
				7856 CEMETARY	398.47
				5530 W LAKE	23.66
				HALL LIGHTS	23.66
				8001 S LAKESHORE	254.25
				6698 S LAKESHORE	65.80
					<u>994.44</u>
08/17/2026	FCB G	2273	VOID		0.00 V
08/17/2026	FCB G	2274	APPLIED INNOVATION		306.76
08/17/2026	FCB G	2275	AT & T		160.50
08/17/2026	FCB G	2276	BEAR RIVER ELECTRIC		831.08
08/17/2026	FCB G	2277	BENCHMARK ENGINEERING		71.00
08/17/2026	FCB G	2278	CITY OF HARBOR SPRINGS		6,186.80
08/17/2026	FCB G	2279	COMMON ANGLE, INC		38.75
08/17/2026	FCB G	2280	COMMON ANGLE, INC	RHOMBUS CAMERA LICENSE	439.00
08/17/2026	FCB G	2281	COMMON ANGLE, INC		1,195.10
08/17/2026	FCB G	2282	EMMET COUNTY		2,234.05
08/17/2026	FCB G	2283	GFL ENVIRONMENTAL		25.00
08/17/2026	FCB G	2284	INTEGRITY BUSINESS SOLUTIONS		30.60
08/17/2026	FCB G	2285	JOEL D. WURSTER		2,280.00
08/17/2026	FCB G	2286	JOEL D. WURSTER		6,006.50
08/17/2026	FCB G	2287	JOSEPH OLSON		375.09
08/17/2026	FCB G	2288	KEITH HAMMOND		124.45
08/17/2026	FCB G	2289	KELLER CARETAKING & LAWN CARE SERVIC		1,475.00
08/17/2026	FCB G	2290	MEAD & HUNT		1,450.00
08/17/2026	FCB G	2291	NICHOLAS C. COUTURE		688.77
08/17/2026	FCB G	2292	NORTH COUNTRY PUBLISHING CORPORATIO		224.25
08/17/2026	FCB G	2293	SHUGAR-MILLS LANDSCAPE & LAWN CARE		250.00
08/17/2026	FCB G	2294	SPECTRUM		265.61
08/17/2026	FCB G	2295	SPECTRUM		48.54
08/21/2026	FCB G	2296	COMMON ANGLE, INC		16,342.02
08/21/2026	FCB G	2297	WEST TRAVERSE TOWNSHIP		70,000.00
08/31/2026	FCB G	2298	BALLARD'S PLUMBING	SERVICE CALL/LABOR	329.11
08/31/2026	FCB G	2299	DTE ENERGY	AUGUST 12	68.68
08/31/2026	FCB G	2300	EMMET COUNTY	ELECTION MISC	384.51
08/31/2026	FCB G	2301	GREAT LAKES ENERGY	WATER	162.47
08/31/2026	FCB G	2302	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES	30.77
08/31/2026	FCB G	2303	JOSEPH OLSON	SHREDDING/UPS CHANGE	45.70
08/31/2026	FCB G	2304	SPECTRUM PRINTERS, INC.	ABSENT VOTER MISC	453.78

FCB G TOTALS:

(1 Check Voided)

Total of 40 Disbursements:

117,143.03

08/31/2026 11:49 AM
User: TWORAVEN
DB: West Traverse

CHECK REGISTER FOR WEST TRAVERSE TOWNSHIP
CHECK DATE FROM 08/01/2026 - 08/31/2026

Check Date	Bank	Check	Vendor Name	Description	Amount
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08/31/2026 11:49 AM
User: TWORAVEN
DB: West Traverse

CHECK REGISTER FOR WEST TRAVERSE TOWNSHIP
CHECK DATE FROM 08/01/2026 - 08/31/2026

Page: 5/5

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GEN CHASE BANK - CHECKING					
08/17/2026	GEN	13981	ACRISURE MIDWEST INSURANCE		7,452.00
08/17/2026	GEN	13982	JOSEPH OLSON	MEET THE SUBS	49.40
08/17/2026	GEN	13983	JOSEPH OLSON	DECOR FOR GROUND BREAKING CEREMONY	212.13
08/21/2026	GEN	13984	COMMON ANGLE, INC		2,454.00
08/21/2026	GEN	13985	COMMON ANGLE, INC		168.98
08/21/2026	GEN	13986	COMMON ANGLE, INC		32,950.02
08/21/2026	GEN	13987	ELAINE KEISER ARCHITECT, INC.		2,880.00
08/21/2026	GEN	13988	MERCURY SOUND & LIGHTING		26,387.33
08/21/2026	GEN	13989	VANBELKUM		12,093.00
08/31/2026	GEN	13990	EPS	SECURITY SYSTEM INSTALL	3,375.64
08/31/2026	GEN	13991	EPS	SECURITY SYSTEM INSTALL	1,363.03

GEN TOTALS:

Total of 11 Disbursements:

89,385.53

REPORT TOTALS:

(1 Check Voided)

Total of 60 Disbursements:

2,742,593.88