

**WEST TRAVERSE TOWNSHIP
ELECTION COMMISSION MEETING AGENDA
8001 M-119 Harbor Springs, Michigan 49740
October 13, 2026,
5:30 p.m.**

1. Call to order and roll call
2. Approve Minutes from June 2026
2. Approve the agenda
3. Consider approval of the Chairpersons:
 - Early voting site 10/24/2026 – Sally Olson - R
 - Township Hall 11/3/2026 – Sally Olson - R
 - AV Counting Board Township Hall 11/3/2026 – Sara Smith - D
5. Consider Slate of Election Inspectors assigned to work the November 3, 2026, Election
 - Early Voting Site (October 24, 2026)

Sally Olson – R (Chair)	Sarah Jacobson - D
Barb Walker – R	Jim Moreen - R
 - AV Counting Board (November 3, 2026)

- Sara Smith - D (Chair)	Amy Peters - R
- Susan Howell – D	Mike Hinz - R
 - Township Hall (November 3, 2026)

- Sally Olson – R (Chair)	TJ Day - R
- Jean Scroggin – R	Keith Hammond – D
- Tim Dykstra – D	Sue Bissell – D
6. Set Election Receiving Board
 - Sally Olson - R
 - Keith Hammond – D
7. Election Commission Comments
8. Adjourn

**WEST TRAVERSE TOWNSHIP
ELECTION COMMISSION MEETING MINUTES - DRAFT
Wednesday June 30, 2026**

The Clerk called the meeting to order at 10:00 a.m.

Present: Olson, Hollingsworth

Absent: Murphy

Visitors: None

Approve Agenda: Approved by consensus.

Approve Minutes: Hollingsworth made the motion to approve the minutes from the March 13, 2026, Election Commission Meeting. Approved by consensus.

Consider approval of Chairpersons:

- Hollingsworth made the motion to approve Sally Olson as Chair for 7-25-26 for the Early Voting Site Election. Olson seconded. All ayes.
- Township Hall August 4, 2026. Motion by Hollingsworth to approve Sally Olson as Chair. Olson seconded. All ayes.
- AV Counting Board Township Hall. Motion by Hollingsworth to approve Sara Smith as Chair. Olson seconded. All ayes.

Consider Slate of Election Inspectors assigned to work August 4, 2026, Election:

- Early Voting site: Motion by Hollingsworth to approve the following Election workers for the Early Voting site, July 25, 2026. Sally Olson, (Chair), Barb Walker, Trudy Day, Tim Dykstra. Olson seconded. All ayes.
- AV Counting Board for August 4, 2026. Motion by Hollingsworth to approve the following Election workers: Sara Smith (Chair), Susan Howell, Amy Peters, Mike Hinz. Olson seconded. All ayes.
- Township Hall for August 4, 2026. Motion by Hollingsworth to approve the following Election workers: Sally Olson (Chair), Jean Scroggin, Tim Dykstra, Keith Hammond, Jane Keller, Sarah Jacobson. Olson seconded. All ayes.

Set Election Receiving Board: Motion by Hollingsworth to approve Election Receiving Board as Sally Olson and Keith Hammond. Olson seconded. All ayes.

Election Commission Comments: none

Adjourn: Olson adjourned the meeting at 10:06 a.m.

Respectively Submitted:

Joseph H. Olson, Clerk

Transcribed by:
Amy Peters

Proposed: June 30, 2026

Approved: