

**WEST TRAVERSE TOWNSHIP
BOARD MEETING
Tuesday, August 9, 2022
6:00 PM**

Supervisor Bartlett called the meeting to order at 6:00

Roll Call: Mooradian, Green, Hollingsworth, Bartlett, Baiardi

Visitors: Paul Mooradian, John Riggs, Amy Peters, Dawson Moore

The Pledge of Allegiance was recited by all.

Approve Agenda & Additional Items: Mooradian states that under action items there are two, “d” subcategory, and she would also like to add an item “j” to discuss and update the West Traverse Township Policies and Procedures and Bylaws.

Public Comments: None

Approve Minutes of Regular Meeting July 12, 2022: Hollingsworth listed the spelling errors on the minutes. Mooradian states that the minutes have become a little heavy with adding every public comment to them. Hollingsworth believes the minutes from the PC meetings have been more detailed than the Board meetings. Hollingsworth feels they should be the same for all of the Board Minutes. Baiardi explains the difference between the Board meetings versus the PC meetings, there is much more work that goes on at the PC table to decide cases and this needs to be documented. Bartlett feels there should have been more in the minutes from the June meeting. Green is on board for some type of compromise on how detailed minutes should be. Mooradian states “we should keep referencing the handbook and make sure we are sticking to the guideline.”

Hollingsworth makes a motion to approve the July 12th minutes with the corrections. Green seconds the motion. 4-1 yes.

Review Correspondence not included below:

Thorne Swift report: Riggs gave his report.

Action Items:

- a. Review 6/21/22 Board Minutes for corrections and additions – Bartlett states the motion he made for Pond Hill was missing 2 items that should be in there, so it is included in the agreement with Pond Hill. Bartlett states item “i” was stating on the recording in the motion as stated on the site plan but was not in the minutes. Bartlett states “a stamped signed letter from a registered PE shall prove sufficient to meet this requirement” was not included in the motion. Bartlett listened to the recording and summarized some of the public comments and provided a copy to the Board. Bartlett feels things need to be added to item “i” and “j” in the motion on page 3 of the June 21 Minutes. Bartlett suggests amending the public comment section. Baiardi states “if you are going to include

Moore's comment in the public comments, then it needs to have the qualifier that he also spoke of when he made the comment. And if you put the qualifier in there it doesn't sound nearly as devastating." The Board deliberates whether to amend the Minutes or not.

Bartlett makes a motion to amend and add corrections to the Tuesday June 21, 2022 Minutes and the motion Bartlett made on page 3, section "i" add the phrase "as detailed on the site plan", same section letter "j" add sentence at the end of the paragraph "a stamped signed letter from a registered professional engineer shall prove sufficient to meet this requirement." Under public comments add the phrase "Carolyn Sandford spoke on the Heritage Highways concern for the traffic that they believe Pond Hill generates. Dawson Moore stated he doesn't respect the Township Attorney's opinion and recommends the Board hire a new attorney. Debra Monroe, Pond Hill Farms event coordinator, spoke in favor of Pond Hill Farm and add the phrase "and the difficulty of working with the PC as they went through the process." Green seconds the motion.

Roll call: Mooradian – no, Baiardi – no, Hollingsworth – yes, Green – yes, Bartlett – yes

- b. Review first quarter budget report: The Board reviews the report. Bartlett states he has a question on the "board, dues, and memberships" expenditure being over budget so much. Baiardi states this is the MTA dues. We need to budget more in the future.
- c. Zoom meeting update: Bartlett states they are working with 2 different providers on this and there are meetings set next week. Bartlett states the sign up is not bad and it is a couple hundred dollars a year. The equipment will be somewhere between \$10,000 to \$15,000 to get it going. Baiardi states the City said with Zoom there has been a tremendous change in the dynamic of the meetings because they get random people that are able to make their statements anonymously, which isn't good. Baiardi feels it's not something the Township needs to spend money on. Hollingsworth feels there should be a plan "b" in place for large gatherings. Baiardi states we can always rent the school auditorium for large gatherings. Green states it is really not a lot of money with the overall budget and it is a one-time expense. Baiardi and Mooradian disagree with Green. Hollingsworth asks if the equipment is transferrable? Bartlett states that is a question they will ask when he and Peters meet with the providers next week.
- d. ZBA
 - Accept Collie resignation due to moving out of the Township.
 - Suggestions for replacement: Some suggestions offered.
- e. Update on HP amendment committee: Bartlett stated Moore, Mooradian, Bartlett, Green, Blesi, Kelsey Offield, and Denise Cline had a phone meeting. Bartlett states there were a couple of different paths they were offered. One was to add some language to the document that Harbor Point had previously submitted which included their building codes and the other was to explore the option of having Harbor Point apply for a PUD. Bartlett stated they left the choice up to Harbor Point to talk about internally. Bartlett had sent the Harbor Point building parameters to the Township Planner, and she thought that either option was workable. A. Mooradian asked Bartlett to include documentation in the board packets so we are able to read what was said and done instead of being verbally told.
- f. Update on ZA position: Bartlett states someone has been hired.

- g. ECRC would like to move the annual meetings with Townships to October.
- h. Authorize Supervisor to sign Special Use Permit with Pond Hill as suggested by our Planner and Attorney: The Board wanted time to review the document before authorizing the Supervisor to sign.
- i. Discuss authorizing the addition of the Supervisor to sign checks: Checks must be signed by the Clerk and/or Deputy Clerk and the Treasurer and/or Deputy Treasurer.

Mooradian feels the Township Policies and Procedures and Bylaws should be updated since it has been over 10 years. Bartlett states he will add it to the September agenda.

Reports & Updates:

- a. Clerk: The clerk gave her report.
- b. Treasurer: Treasurer gave her report.
- c. Planning Commission: Meeting cancelled this month.
- d. Zoning Administrator: Provided in packet.
- e. Recreation/Thorne Swift Committee: None
- f. Supervisor: Bartlett stated he communicated the Board's decision to not sell the Cook property to Tanya Smith and has not heard back. Bartlett stated they received one proposal from B & R for the traffic study for Pond Hill. Bartlett states the fee is somewhere between \$12,000 to \$14,000. Bartlett states Pond Hill may want to participate if this is brought to them. Baiardi agrees they should and it should not be a taxpayer's problem since Pond Hill is the one benefiting from it. Bartlett states he will call Tammy and Pond Hill to see if there is interest in sharing the cost.

Bartlett states the Zoning Administer received 2 complaints on short term rentals last week and brought up the correspondence on the Franklin Park issue.

Approve payables & payroll – **Green made a motion to approve payables and payroll as presented. Mooradian seconds the motion. All yes. 4-yes, 1-no.**

Public comments: Moore talked with the Board about the amount of content in the minutes. Paul Mooradian continued discussion about the correspondence issue with Franklin Park.

Board comments: None

Next Regular Meeting – Tuesday, September 13, 2022 at 6:00 pm

Supervisor Bartlett adjourned the meeting at 7:42 p.m.

Respectfully Submitted by:

Cindy Baiardi, Clerk

Transcribed by: Paige Fisher

Proposed: August 9, 2022

Accepted: September 13, 2022 with corrections